

Internal Quality Assurance Cell

Pookoya Thangal Memorial

Government College Perinthalmanna, Malappuram Kerala, India

Accredited by UGC-NAAC with 'B' Grade at a CGPA of 2.18 out of 4



Annual Quality Assurance Report (AQAR) 2015 to 2016

Submitted To



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Pookoya Thangal Memorial Government College

1.2 Address Line 1

Address Line 2

Perinthalmanna

City/Town

Malappuram District

State

Kerala State

Pin Code

679322

Institution e-mail address

ptmgcpmna@gmail.com

Contact Nos.

04933227370

Name of the Head of the

Institution:

Dr. Elsamma Joseph Arackal

Tel. No. with STD Code:

04933 227370

Mobile:

09446211148

Name of the IQAC Co-ordinator:

Rajesh . K

Mobile:

09400789285

IQAC e-mail address:

naacdata2020@gmail.com

1.3 NAAC Track ID

KLCOGN17528

1.4 NAAC Executive Committee No. & Date:

EC(SC)06/A&A/097 Dated 01-05-2015

1.5 Website address:

www.ptmgovernmentcollege.in

Web-link of the AQAR:<http://www.ptmgovernmentcollege.in/IQAC.aspx>**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.18	2015	2020
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

24/04/2015

1.8 AQAR for the year

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2015-16 submitted to NAAC on 19/10/2016

1.10 Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No	<input type="checkbox"/>			
Constituent College	Yes	<input type="checkbox"/>		No	<input type="checkbox"/>			
Autonomous college of UGC	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>			
Regulatory Agency approved Institution	Yes	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>			

Type of Institution Co-education ☒ Men ☐ Women ☐

 Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

 Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

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1.12 Name of the Affiliating University

University of Calicut

1.13 Special status conferred by Central/ State Government

Autonomy by State/Central Govt. / University

NIL

University with Potential for Excellence

NIL

UGC-CPE

NIL

DST Star Scheme

NIL

UGC-CE

NIL

UGC-Special Assistance Programme

NIL

DST-FIST

NIL

UGC-Innovative PG programmes

NIL

Any other (Specify)

NIL

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers	5				
2.2 No. of Administrative/Technical staff	1				
2.3 No. of students	NIL				
2.4 No. of Management representatives	NIL				
2.5 No. of Alumni	1				
2.6 No. of any other stakeholder and Community representatives	1				
2.7 No. of Employers/ Industrialists	NIL				
2.8 No. of other External Experts	NIL				
2.9 Total No. of members	8				
2.10 No. of IQAC meetings held	Three				
2.11 No. of meetings with various stakeholders:	No.	3	Faculty	2	
	Non-Teaching Staff	1	Students	1	
	Alumni	NIL	Others	NIL	
2.12 Has IQAC received any funding from UGC during the year?	Yes	No			
If yes, mention the amount	NIL			✓	
2.13 Seminars and Conferences (only quality related)					
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC					
Total Nos	1	International		National	
		State		Institution Level	1
(ii) Themes	Enhancing the Quality of Higher Education: Emerging Perspectives				

2.14 Significant Activities and contributions made by IQAC

1. IQAC conducted a full quorum sitting to discuss the Exit Report and suggested ways to address the weak areas identified by the Peer Team to strengthen the curricular and co-curricular activities.
2. IQAC decided the allocation of duties to teachers considering their interest in the respective areas.
3. IQAC assisted the Departments to develop an Action Plan for the year.
4. IQAC promoted the teachers to apply for financial aid from the Government of Kerala through plan fund allocation.
5. IQAC itself has applied for grant from government to undertake programmes
6. IQAC prepared College Calendar at the commencement of the year itself
7. IQAC prepared Students Logbook, Teachers Log Book, internal Evaluation Register, Students Profile and feedback form.
8. IQAC prepared the protocol for conducting National Seminars effectively.
9. IQAC conducted Extension Lectures in various disciplines throughout the year.
10. IQAC collected feedback from various stakeholders.
11. IQAC organised a Two Day workshop, in collaboration with Department of Computer Science, on ICT for scheduled caste scheduled tribe students
12. IQAC motivated teachers, through Research Committee, to apply for Minor Research Project of UGC.
13. IQAC organised a Work Shop on Theatricality with the help of the Department of English to selected students.
14. IQAC conducted a quality related institutional seminar on 31-03 -2016
15. IQAC conducted an internal academic audit on 14-03-2016 and an External Academic audit on 18-03-2016

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Trimester Wise Plan of Action	Achievements
June, July and August	June, July and August
1.To Distribute Teachers Book, Class log book, Internal evaluation register, Students profile 2.To Prepare Annual Work plan, To schedule programmes 3.To Prepare of Departmental Action Plan 4.To Plan the conduct of extension lectures 5.To Prepare of various plans by various clubs 6.To observe <i>Lahari Virudha</i> Day 7.To organise programmes by Departments 8. To conduct an orientation class by Women Cell 9. To conduct free of cost counselling, on first Monday every month in association with Solace Counselling Centre, Manjeri. 10. Awareness class by Cyber-crime by Women Cell 11.Prepared the list of Tutors 12. To prepare All India Higher Education Survey and submit it on time. 13. To conduct Scholar Support Programme effectively. 14. Effective implementation of the internal and external mentoring of Walk With Scholar programme. 15. To observe Anti Alcohol Day and poster making competition. 16. To organise a camp at Peppara Wild Life sanctuary for <i>Bhoomitra sena</i> volunteers 17. To undertake campus cleaning by <i>Bhoomitrasena</i> every month.	All the programmes in the Action Plan was executed with the help of the teachers, students and supporting staff in a meticulous manner.

<p>18. To commence organic agriculture by <i>Bhoomitrasena</i> volunteers.</p> <p>19. To institute certificate and trophy to the toppers of all disciplines.</p> <p>20 Decided to conduct all seminars in the name of Dr APJ Abdul Kalam</p> <p>21. To encourage four teachers to apply for MRP.</p> <p>22. To encourage the use of INFLIBNET.</p> <p>23. To facilitate the Admission process.</p> <p>24. To organise Departmental alumni once in an year</p> <p>25. To have the second batch of Community College.</p> <p>26. To organise a workshop on File Making by ED Club.</p>	
Trimester Wise Plan of Action	Achievements
September, October and November	September, October and November
<p>1.Three extension lectures planned</p> <p>2. National seminar by the Department of Physics and Mathematics</p> <p>3. ICT Workshop for SC/ST students by the Department of Computer Science</p> <p>4. National seminar by the Department of Malayalam</p> <p>5. Extension lecture by the Department of History, English and Mathematics</p> <p>6. To inaugurate the Finishing School of Arabic Department</p> <p>7. To organise poetry competition by the Forum for Creative Expression</p> <p>8. To start DCA programme and Spoken Tutorial</p> <p>9 To visit Thenmala Wld Life Sanctuary for the volunteers of <i>Bhoomitrasena</i>.</p> <p>10. Camp for <i>Bhoomitrasena</i> volunteers at</p>	<p>The extension lectures and National Seminars planned for this trimester was successfully completed. The ICT workshop for SC and ST students and Finishing School of the Department of Arabic was executed in a time bound manner.</p>

<p>Thattekkad Bird Sanctuary.</p> <p>11.To give away Teachers Day Scholarship to meritorious students by the teaching fraternity of the College.</p> <p>12 To conduct College union election , complying Lyngdoh Committee Report.</p> <p>13. To start Foundation course by ASAP</p> <p>14. To conduct a session by Entrepreneurship by the ED Club.</p> <p>15. To conduct College union inauguration</p>	
Trimester Wise Plan of Action	Achievements
December, January and February	December, January and February
<p>1.Theatre workshop by the Department of English</p> <p>2. Extension lecture by the Department of Physics, Mathematics, Commerce, Arabic, Hindi</p> <p>3. National Seminar by the Department of Arabic</p> <p>4. To conduct annual athletic meet</p> <p>5. To organise training in paper craft by the Department of Arabic</p> <p>6. To conduct orientation classes by Career guidance Cell</p> <p>7. To conduct quiz competition and extempore by Ethics Cell</p> <p>8. To conduct a session on Entrepreneurship by ED Club</p> <p>9. To conduct a file making workshop by the ED Club</p> <p>10. To assist the preparation of District Tourism map</p> <p>11. To organise a two day residential camp by the Career guidance Cell</p> <p>12. To conduct an orientation to final year students</p>	<p>All the items referred to in the Action Plan for this trimester was effectively implemented</p>

on higher education by Career Guidance Cell 13. Welcome to Anti Alcohol campaign of University of Calicut Students union. 14. To conduct Annual Sports Day 15. To conduct College Union Arts festival 16. Inauguration of Principals Quarters, Women's Hostel, Students Amenity Centre, Day Care Centre and the separate Library Block.	
Trimester Wise Plan of Action	Achievements
March, April and May	March, April and May
1.To conducted internal Academic audit 2.To conducted external Academic Audit 3.To conduct a quality related institutional seminar 4.To apply for plan fund allocation for next year 5.To prepare the College Calendar for next year 6. To prepare AQAR and submit on time. 7. To prepare Action Taken Report	The Academic and administrative measures of this trimester was implemented effectively.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the action taken

A.Q.A.R approved by College Council after verification on 28-03-2016

Part – B
Criterion – I
Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	4	0	0	0
UG	5	0	0	0
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	1	NIL	NIL	NIL
Diploma	NIL	1	NIL	NIL
Certificate	1	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	11	1	NIL	NIL

Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	9
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.
This year the University has not initiated any revision. They used to do it every three years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	28	28	NIL	NIL	

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1		NIL	NIL	NIL	NIL				

2.4 No. of Guest and Visiting faculty and Temporary faculty

16

NIL

NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		5	
Presented papers		2	1
Resource Persons		1	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Optimum use of ICT enabled teaching
2. Seminar presentations by students
3. Films were used to teach language and linguistics
4. Effective use of *Arabsat*

2.7 Total No. of actual teaching days

during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
The College conducted examinations as per University time table.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL

2.10 Average percentage of attendance of students

92%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BSc Mathematics	19		19			100
MSc Mathematics	12		11	1		92
BA Arabic	28	1	3	11	4	68
MA Arabic	11		2	7	2	100
BBA	41		15	23	3	100
M Com	14		3	5	1	82
BA English	40	3	23	4	5	88
MA English	15		5	6	3	93
BSc Physics	27	2	5	11	3	78

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. The IQAC has taken effort to publish College Calendar at the commencement of the year itself
2. The IQAC has ensured that Class log book and Teachers log book is properly maintained by the teachers
3. The IQAC has taken steps to ensure that internal evaluation tests are conducted regularly
4. The IQAC has made sure that the grievance redressal mechanism is working properly
5. The IQAC has taken students feedback at the end of each semester and a self-appraisal report is solicited from teachers
6. The IQAC has given directions to Departments to conduct parent teacher meeting once in an year

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	1
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Institutional Seminar	27

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	1	NIL	NIL
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC through Research Committee has requested all the teachers who havenot registered for research to register for research immediately.
2. IQAC has directed the Research Committee to prepare a data bank of the research profile of all the teachers
3. IQAC has promoted the teachers to apply for minor research project of UGC.
4. IQAC is trying to convert the PG Department of Arabic in to a research Center
5. IQAC has encouraged teachers to concentrate more on publication
6. IQAC has attempted to educate teachers about API score.
7. IQAC has encouraged the Department of Arabic to start a journal in Arabic

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1			4
Outlay in Rs. Lakhs	1,20,000			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	3	
Non-Peer Review Journals		4	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL			
Minor Projects	NIL			
Interdisciplinary Projects	NIL			
Industry sponsored	NIL			
Projects sponsored by the University/ College	NIL			
Students research projects (other than compulsory by the University)	NIL			
Any other(Specify)	NIL			
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number			7		
	Sponsoring agencies			Government of Kerala		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency	NIL	From Management of University/College	NIL
Total	NIL		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/
recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

NIL

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	NIL	SRF	NIL	Project Fellows	NIL	Any other	NIL
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3.21 No. of students Participated in NSS events:

University level	NIL	State level	NIL
National level	NIL	International level	NIL

3.22 No. of students participated in NCC events:

University level	NIL	State level	NIL
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National level	NIL	International level	NIL
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3.23 No. of Awards won in NSS:

University level	NIL	State level	NIL
National level	NIL	International level	NIL

3.24 No. of Awards won in NCC:

University level	NIL	State level	NIL
National level	NIL	International level	NIL

3.25 No. of Extension activities organized

University forum	NIL	College forum	NIL		
NCC	NIL	NSS	1	Any other	NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The NSS unit of the College dug a road in the vicinity of Perinthalmanna Municipality

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25.01 acers	NIL		
Class rooms	27	NIL		27
Laboratories	02	NIL		02
Seminar Halls	03	NIL		03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		01		01
Value of the equipment purchased during the year (Rs. in Lakhs)		1,35,000	Govt. of Kerala	
Others				

4.2 Computerization of administration and library

Library automation has been partly completed this year. The College office has sufficient number of computers and internet connectivity. But the whole thing has been done manually. The College is yet to go for office automation.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30014		2117		32131	60 Lakh
Reference Books	85		10		95	
e-Books	Nil					
Journals	11				11	
e-Journals	Nil					
Digital Database						
CD & Video	96		4		100	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Other s
Existing	104	4	6	NIL	NIL	5	5	
Added	19	NIL	6			5	5	
Total	123	4	12			10	10	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The student computer ratio in the College is 1:11 Internet access is available in all the Departments , College office and the library. An e governance project of the government of Kerala is implemented in the College.

4.6 Amount spent on maintenance in lakhs (Fund from PTA is used for the purpose)

i) ICT	17,900
ii) Campus Infrastructure and facilities	37,527
iii) Equipments	70,568
iv) Others	NIL
Total:	1,25,995

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The IQAC has taken steps to strengthen Tutorial system in the College
2. The IQAC has supported the Staff club to institute scholarship to deserving students
3. The IQAC has prompted the PTA to institute certificate and award to toppers
4. The IQAC has facilitated the effective implementation of walk with scholar and scholar support programmes

5.2 Efforts made by the institution for tracking the progression

1. Class PTA's are convened every year
2. Tutor interaction with the wards has been ensured
3. Internal mentors ensured the progress of their wards

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
530	132	Nil	662

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	191			471	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
36	09	NIL	597	06	648	25	105	NIL	617	10	662

Demand ratio

Programme	Demand Ratio
B.A Arabic	1:22.1
B A English	94.425
BBA	1:100.6
B Sc Mathematics	1:33.325
B Sc Physics	1:65.9
M A Arabic	1:20
M A English	1:18.06
M Com	1:22.6
MSc Mathematics	1:8.3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The PG Department of English and the PG Department of Commerce and Management Studies conducted training sessions for NET examinations

No. of students beneficiaries

30

5.5 No. of students qualified in these examinations

NET	2	SET/SLET		GATE		
IAS/IPS etc		State PSC		UPSC		Others

5.6 Details of student counselling and career guidance

1. Organised two day camp on personality development
2. Orientation sessions on opportunities for higher education in central universities

No. of students benefitted

150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

The Women Cell of the College organised a programme aimed at creating a consciousness about cybercrime with special focus on the dangers posed by modern gadgets

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **17** National level **NIL** International level **NIL**

No. of students participated in cultural events

State/ University level **10** National level **NIL** International level **NIL**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **NIL** National level **NIL** International level **NIL**

Cultural: State/ University level **NIL** National level **NIL** International level **NIL**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	23	27,000
Financial support from government	186	10,76000
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs	: State/ University level	NO	National level	NO	International level	NO
Exhibition:	State/ University level	NIL	National level	NIL	International level	NIL

5.12 No. of social initiatives undertaken by the students

1

5.13 Major grievances of students (if any) redressed:

1. Parking facility for the students has been made at the College gate itself
2. A security personal has been appointed by the PTA.
3. Water scarcity has been redressed by making an arrangement with Water Authority.
4. A new committee has taken over the College Cooperative store to make it effective
5. Four water purifiers have been installed in different locations of the College.
6. The stage of the College auditorium has been modernised
7. Quality subsidised food has been provided in the canteen

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Thamasoma Jyothirgamaya

(Lead us from Darkness to Light)

Mission

- To equip the students and the community, especially the weaker sections, for an upward social mobility, to create an egalitarian social order.
- To empower the girls who were hitherto marginalized, by providing quality higher education.
- To inculcate in the students the vision of a pluralistic society.
- To extend quality education in Science.
- To mould an intellectually competent, morally upright, physically and emotionally healthy student community who are receptive to further growth and
- To provide the students quality higher education in tune with the changing times.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As an affiliated College, the institution follows the curriculum prepared by the University of Calicut

6.3.2 Teaching and Learning

The teachers have been encouraged to use modern transactional methods to deliver the learning materials in an efficient manner. This has been made easy asb the College has ICT gadgets in all the Departments.

6.3.3 Examination and Evaluation

The College used to conduct common internal examinations in a centralised manner. The answer scripts were given back to students to ensure transparency. The external examinations were conducted as per University guidelines.

6.3.4 Research and Development

Seven teachers out of the twenty-five members of teaching staff possess doctoral degrees. Majority of the youngsters are pursuing part time research. Some teachers are doing minor research project of UGC.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. A Women's hostel with a capacity for 80 students have been constructed with financial support from the Government of Kerala
2. Separate, well-furnished Principal's quarters have been constructed with financial aid from the Government of Kerala
3. Separate quarters for teaching staff have been constructed with financial support from the Government of Kerala.
4. Quarters for non-teaching staff has been constructed with financial aid from the Government of Kerala.
5. The main College gate has been constructed with financial aid from the Government of Kerala.
6. Students Amenity Centre has been constructed with financial support from the Government of Kerala.
7. Day Care Centre has been constructed with financial aid from the Government of Kerala.
8. Separate Library Block has been constructed with financial aid from the Government of Kerala.
9. The first gate of the College has been renovated using the corporate social responsibility fund of Canara Bank.
10. The stage of the College auditorium has been modernised using the College Development Fund after getting matching grant from the Government of Kerala.
11. The College has ensured that there is at least one interactive white board in all the Departments.

6.3.6 Human Resource Management

The College has encouraged the members of teaching as well as non-teaching staff to participate the grooming sessions conducted by various agencies. As a part of it, the Principal has attended the training arranged by the Government of Kerala. The IQAC Coordinator has attended the training organised by ICT Academy of Kerala for the IQAC Coordinators of various Colleges. Teachers have attended the training sessions organised by FLAIR of the Government of Kerala. Non-teaching staff has also attended the grooming sessions of the Government of Kerala. In addition to that the teachers have regularly attended the orientation and refresher programmes as and when it is due for them.

6.3.7 Faculty and Staff recruitment

The teaching and non-teaching staff are appointed purely on the basis of merit by Kerala public service commission after conducting tests and interviews.

6.3.8 Industry Interaction / Collaboration

The Community College has entered into a MOU with KVR Auto Cars and is running a Diploma programme in Auto Electrical Engineering. This year, the practical sessions of the programme is done in collaboration with the Continuing Education Cell of Government Polytechnic College, Perinthalmanna.

The College has given permission to ASAP Mission to start a Skill Development Centre with in the College to impart training in skill development to the students of the College. In addition to that the College can benefit from the industry linkage that Mission ASAP has established with industries. They used to organise job fairs in selected campuses.

6.3.9 Admission of Students

Admission is purely on the basis of merit and the rules and regulation in place by the Government of Kerala and University of Calicut is meticulously followed by the College. The Admission Committee constituted in the College will facilitate the whole process. Now a day, the University admission is done through centralised allotment scheme

6.4 Welfare schemes for

Teaching	NIL
Non teaching	NIL
Students	1

6.5 Total corpus fund generated

27,000

6.6 Whether annual financial audit has been done

Yes

No

NO

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Prof. Shaji Former IQAC Coordinator, Maharajas College Ernakulam	Yes	IQAC of this College
Administrative	NO		NO	NO

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

NO

For PG Programmes

Yes

☐

No

NO

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The Alumnae Association decided to step up fund mobilisation to undertake the construction of Am phi Theatre. The Association also mobilised fund to support an 1989-91 pre degree batch student who is fighting cancer. The Association has decided to construct a house for his family. Steps are taken to register the Alumni Association and the Association is expected to get registration next year.

6.12 Activities and support from the Parent – Teacher Association

1. The PTA has taken steps to resolve the water scarcity in the College
2. The PTA has instituted trophy and Certificates to the toppers of respective year
3. The PTA has generated a sum of Rs.12,21,718 (Twelve lakh twenty one thousand seven hundred and eighteen) to be used for the welfare of the College and students.
4. The PTA provided a sum of rupee 10,000 for Women's Cell to conduct programmes related to women empowerment.
5. The daily expenses incurred in running the college is met ty the PTA

6.13 Development programmes for support staff

1. Office renovation and modernisation has been started.
2. Office personals have been deputed for training programmes by the Government of Kerala

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Non degradable waste has been banned in the campus
2. The functioning of the incinerator has been strengthened
3. Monthly cleaning mission of the campus had been undertaken
4. *Bhoomitrasena* has widened the area of green protection by planting trees and plants

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The series of Extension Lectures organised by the IQAC in collaboration with the respective department has created substantial transformation in the attitude of the student as well as the teacher community of the College. This has enabled an academically conducive atmosphere in the College. It has widened the intellectual horizon of the student community.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Three IQAC full quorum meetings were held in June, October and March in 2015-16. Programmes were planned in a trimester wise pattern. The IQAC was able to execute the Extension Lecture series in an effective manner. All the National seminars were done with the huge participation of scholars and students. The special programme for SC and ST students was of immense help to the students. All the clubs and Cells working in the College performed very well in discharging their responsibilities in an impeccable manner. The College is thinking about ways and means to organise programmes without disturbing the regular sessions from next year onwards.

7.3 Give two Best Practices of the institution.

1 The Community College

2 The Continuing Education Centre

Details of Annexures

I. Academic Calendar

11. Analysis of Feedback

7.4 Contribution to environmental awareness / protection

Bhoomitrasena of the College actively led the attempt of the College to inculcate an environmentally conscious ambience in the College. As a part of it, tours to various eco sensitive areas were undertaken. Students were made to live in close proximity with Nature.

7.5 Whether environmental audit was conducted?

Yes

No

☐☒

No

7.6 Any other relevant information the institution wishes to add:

No

SWOT Analysis

Strengths

1. Being a government college, offering quality higher education for free to all deserving meritorious, socially and economically backward students, it enjoys solid support from all its stakeholders. People's representatives of the locality, state government, Director of Collegiate Education, UGC and the University of Calicut have been extending their support and care. We have a dedicated PTA and Alumni Association.
2. The percentage of girl students, especially from the backward and minority communities, is the highest in this college, compared to other government colleges in the district. We take special care to give re-admission to girl students whose courses were interrupted due to marriage and/or delivery. A large number of married girls and mothers are studying in the College and are re-admitted in due course. No incident of any excess towards girl students has been reported so far. Thus, the college is in the forefront of women's empowerment, especially amongst the minority communities.
3. The college has a vigilant Women's Cell, which conducts regular counselling sessions and awareness camps to check the drop out of girls due to personal and socio-economic reasons.
4. The college has a vigilant anti-ragging committee, which conducts awareness programmes and keeps an eye on the behaviour of students.
5. It has rich General Library with total number 29,828 books. On an average, 154 students and 16 teachers visits the library every day. In addition to that, there are department libraries for all major departments.
6. The College runs a Community College of fifty seats, with UGC funding, offering Advanced Diploma in Auto Electrical and Electronics.
7. We maintain a General Computer Lab consisting of 33 computers, with internet facility and three department computer labs with internet facility. INFLIBNET and EDUSAT facilities are also available to the students and teachers.
8. We maintain a furnished and well equipped gymnasium for students, which are allotted to students of different departments, as per a pre fixed schedule.
9. We have a good play ground, with two hundred meters track.
10. We are blessed with 25.01 acres of greenery and a part of it is maintained as natural forest, kept away from any human interference
11. Easy and uninterrupted supply of safe drinking water is ensured.

Weakness

1. Lack of programmes in diverse disciplines like Life Sciences, Media Studies, regional and national languages, Food and Fashion, Travel and Tourism, International Studies, etc. deprive the students and teachers of a tacit but highly invaluable benefit of being exposed to a multidisciplinary atmosphere.
2. The lack of floor space in the General Library always comes in the way of the expansion of the library.

3. The remote location of the college from major educational and industrial centers always poses difficulty to get the service of eminent scholars at affordable cost.
4. Frequent transfer of teachers, office staff and Principals creates problems in both planning and execution of all kind of programmes.
5. Marriage and subsequent changes in the lives and circumstances of the girl students adversely affects their educational performance and career.
6. As it mainly depends on Plan Funds of the state government for development activities, time bound execution is often impossible.

Opportunities

1. As there is a great demand for all courses, several more UG and PG courses can be started, for which campus space is available.
2. The contour of the area around the playground is such that with minimal cost, it could be expanded to include a facility of 400 meter track with a natural gallery. Such a facility can also be extended to the public for conducting mini tournaments, thus, turning the playground into a source of income generation for the college.
3. As there is a permanent faculty for Physical education, a sprawling playground and a high demand of sports education and training, an athletic school can also be started.
4. As most of the students need immediate employment and earning, a permanent finishing school can be started to enable the students to win the competitive examinations of KPSC/UPSC and the like.
5. In order to sensitise the students and teachers on environmental issues, the campus plans to include a bird's sanctuary.
6. To utilize the entire area of the campus in academically productive way.
7. To bring back the girls who have discontinued their education on getting married or on becoming mothers.
8. To make the college a highly rated institution under the University.
9. To ensure that all teachers in all department have a doctoral degree.
10. To make the college a Research centre for at least five disciplines
11. To enable all classes to have Wi-Fi connections.
12. To provide hostel facility to all needy students.
13. To fully digitalize the library.
14. To generate solar energy sufficient enough for use in the college.

Threat

1. Absence of permanent hands in the Departments and College office
2. Timely implementation of the projects by PWD.

8. Plans of institution for next year

1. To organise supplementary Lecture Series.
2. To organise National Seminars and Workshops.
3. To strengthen *Arability*, the Finishing School of the Department of Arabic.
4. To start a Skill School by D C M S.
5. To commence Physics Olympiad Centre.
6. To start Catch up Centre for Mathematics.
7. To conduct Gender audit and prepare an action plan.
8. To conduct Green audit and prepare an action plan.

Rajesh. K

M.A

Dr. Elsamma Joseph Arackal

M.Sc., B.Ed., L.L.B., M. Phil., Ph. D., F.I.A.A.T

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence

COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
