# **Internal Quality Assurance Cell**

# **Pookoya Thangal Memorial**

# Government College Perinthalmanna, Malappuram Kerala, India

Accredited by UGC-NAAC with 'B' Grade at a CGPA of 2.18 out of 4



# Annual Quality Assurance Report (AQAR) 2017 to 2018

Submitted To



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL An Autonomous Institution of the University Grants Commission P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

# The Annual Quality Assurance Report (AQAR) of the IQAC

	Part – A	
1. Details of the Institution		
1.1 Name of the Institution	Pookoya Thangal Memorial Governme	ent College
1.2 Address Line 1		
Address Line 2	Perinthalmanna	
City/Town	Malappuram District	
State	Kerala State	
Pin Code	679322	
Institution e-mail address	ptmgcpmna@gmail.com	
Contact Nos.	04933227370	
Name of the Head of the	Dr. Valsala Kizhakkekarmmal	
Institution: Tel. No. with STD Code:	04933 227370	
Mobile:	09447496508	
Name of the IQAC Co-ordinator:	Rajesh . K	
Mobile:	09400789285	
IQAC e-mail address:	naacdata2020@gmail.com	

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

KLCOGN17528

EC(SC)06/A&A/097 Dated 01-05-2015

www.ptmgovernmentcollege.in

http://www.ptmgovernmentcollege.in/IQAC.aspx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	В	2.18	2015	2020
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

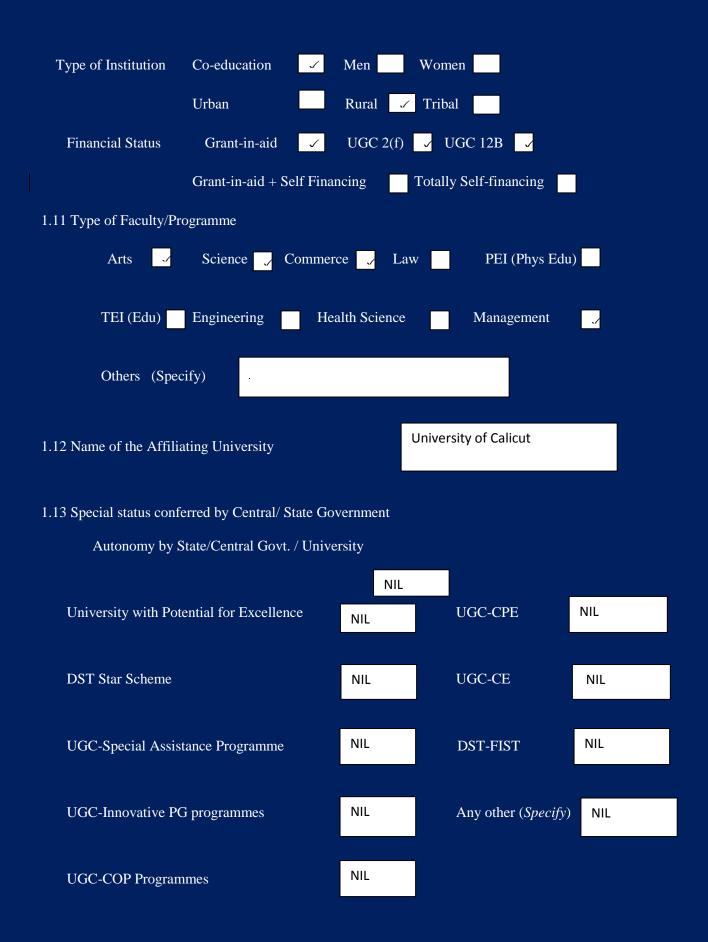
24/04/2015

2017-2018

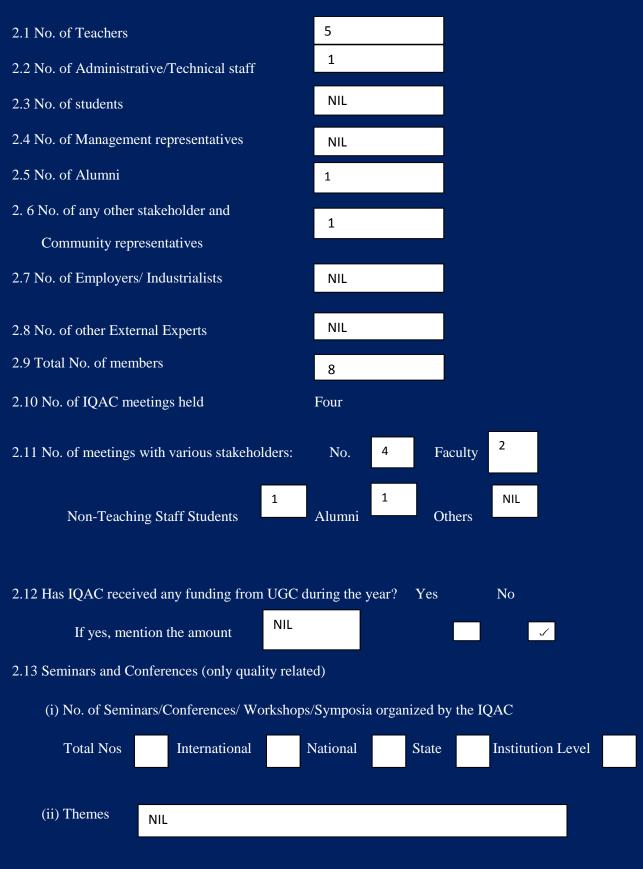
1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2015-16 submitted to NAAC on 19/10/2016
- 1.10 Institutional Status Central Deemed Private University State Affiliated College No Yes  $\checkmark$ Constituent College Yes No Autonomous college of UGC Yes No 🗸 Regulatory Agency approved Institution Yes 🗸 No



#### **2. IQAC Composition and Activities**



2.14 Significant Activities and contributions made by IQAC

1. The drawbacks of the last years were rectified and annual plan was chalked out.

2. Steps have been taken to ensure sufficient plan fund allocation

3. The College Calendar was prepared

4. The procedure for conducting National Seminar was chalked out by IQAC

5. The feed back given by the students were subjected to an analysis and each teacher was asked to submit a self-appraisal form.

6. The Research Committee is entrusted with the duty of commencing two Research

Centers.

7. The IQAC decided to monitor the nature of programmes to ensure the quality of the programmes.

## 2.15 Plan of Action by IQAC/Outcome

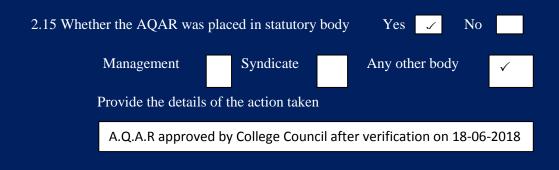
# The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Trimester Wise Plan of Action	Achievements
June, July and August	June, July and August
Planting of saplings on world environment day nss	All these ideas were transformed in to a reality
and Bhoomitrasena	
Observed world Yoga day	
Observed Independence day	
Rain water harvesting by NSS	
Lecture series by the Department of Arabic	
Trimester Wise Plan of Action	Achievements
September, October and November	September, October and November
Keralapiravi was celebrated	These plans were systematically implemented

Visit to Pain and Palliative clinic
One day seminar by Moncy Matthew
Inter Collegiate Poetry work shop
Donated 60 blankets
National seminar by the Department of English
Awareness class by Dr Sasidharan of Moulana
hospital
One day film fest
NET, SET, TET Coaching
Organic farming by Bhoomitra sena
Prof Haneefa delivered a lecture
National seminar in Physics on Frontiers and
Development in Nano Sciences
Literacy programme for migrant workers
Blood donation by NSS
National Seminar by the Department of
Mathematics

Trimester Wise Plan of Action	Achievements
December, January and February	December, January and February
Organised Sastrayan	The College successfully conducted the
Orjja kiran was organised	programmes in a time bound manner.
Short film fest	
National seminar by the Department of Commerce	
Cleaning of Thazhekkode canal	
Personality development camp	
Career orientation sessions	
Training on mock interviews	
Leadership camp and communicative English class	
Twi Nature Education camps by Bhoomitra sena	
Annual Atheletic Meet	
Priemier league cricket competition	
Distribution of hand books on legal literacy	
Awareness rally as part pf Energy conservation	
Talk on the contributions of Stephen Hawkings	

NET coaching by Kalliany Vallath for English	
students	
TCI work shop organised	
Career orientation class for English	
Inauguration of Research forum by Gerhard	
Oberlin followed by a talk	
Inauguration of Research center in English	
Alumni meet for Englih and Commerce	
Departments	
Translation class for out side students by the	
Department of Arabic	
Trimester Wise Plan of Action	Achievements
March, April and May	March, April and May
Observed world water day and installed water	Programmes implemented in a structured manner
troughs on trees for birds	
Two day residential camp by NSS	
An open forum on Menstruation by Women cell	
Merit Day observed	



# Part – B **Criterion** – I **Curricular Aspects**

Level of the Programme Programmes Number of existing Programmes		Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	4	0	0	0
UG	5	0	0	0
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	1	NIL	NIL	NIL
Diploma	NIL	1	NIL	NIL
Certificate	1	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	11	1	NIL	NIL

#### 1 Details about Academic Programmes

Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

# 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	9
Trimester	
Annual	

1.3 Feedback from stakeholders* ( <i>On all aspects</i> )	Alumni	$\checkmark$	Parents		Employers		Students	✓	
Mode of feedback :	Online		Manual	✓	Co-operating	g scl	nools (for Pl	EI)	

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. This year the University has not initiated any revision. They used to do it every three years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## **Criterion – II**

#### 2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst.	Professors	Asso	ciate Professors	Professors	Others
permanent faculty	32	30		2		NIL	
2.2 No. of permanent facult	v with Ph	D	12				

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

)	Asst. Professors				Profes	Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V	
			NIL	NIL	NIL	NIL					
		8									

2.4 No. of Guest and Visiting faculty and Temporary faculty 12 NIL

NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	23	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

All the mechanisms started in the previous years continued. In addition to that the following measures were taken.

Apart from the programmes conducted for the last two years, students were given teaching stints at under graduate level this year.

2.7 Total No. of actual teaching days during this academic year



2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) The College conducted examinations as per University time table.

- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop
- 2.10 Average percentage of attendance of students

93%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division							
	appeared	Distinction %	I %	II %	III %	Pass %			
BSc	39		15	12		69			
Mathematics									
MSc	20		19	1		100			
Mathematics									
BA Arabic	25		10	2		48			
MA Arabic	12		11	1		100			
BBA	38		23	12		92			
M Com	21		19	2		100			
BA English	37		17	17		91			
MA English	16		12	4		100			
BSc Physics	38		18	10		73			

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The following programmes done by IQAC on an yearly basis continued this year also:

1. College calendar published

2Ensured the availability of various log books to ensure recording of all events.

3. Examination wing published the dates of internal exams at the commencement of the year itself.

4. The IQAC has made sure that the grievance redressal mechanism is working properly

9

5Feedback mechanism changed slightly taking suggestion from students and teachers.

6. The IQAC has given directions to Departments to conduct parent teacher meeting once in an year

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	5
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Institutional Seminar	13

# 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	2		1
Technical Staff	NIL	NIL	NIL	NIL

## **Criterion – III**

#### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1The Research Committee has been instructed to closely follow the University in sanctioning two research centers

- 2. The Reserch profile of the teachers have been prepared
- 3. Teachers have been asked to apply for Research Guideship
- 4. Infra structure for Research Centers have been developed
- 5. Proposed Research Centers are directed to take steps to start their own Research Journals.

## 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	NIL	NIL	NIL
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	1	27	09
e-Journals			
Conference proceedings			

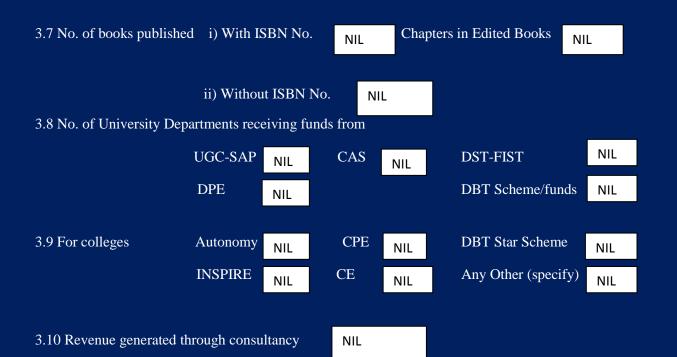
#### 3.5 Details on Impact factor of publications:



3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL			
Minor Projects	NIL			

Interdisciplinary Projects	NIL		
Industry sponsored	NIL		
Projects sponsored by the University/ College	NIL		
Students research projects (other than compulsory by the University)	NIL		
Any other(Specify)	NIL		
Total			



3.11 No. of conferences	Level	Internatio	nal	National	State	University	College			
	Number				5					
organized by the	Sponsoring									
Institution	agencies				Government					
					of Kerala					
3.12 No. of faculty served as experts, chairpersons or resource persons 4										
3.13 No. of collaborations	Int	ernational	NIL	Nationa	l <sub>NIL</sub>	Any other	NIL			
3.14 No. of linkages created	l during this ye	ear	NIL							
3.15 Total budget for research for current year in lakhs :										
From Funding agency	NIL	From Management of University/College NIL								
Total	NIL									

2 1 C M	C		.1.*							
3.16 NG	3.16 No. of patents received this year			Type of Patent		Applied		Number NIL		
			National		Gran		NIL	INIL		
					Appl		NIL			
				Intern	ational	Gran		NIL		
						Appl		NIL		
				Comm	nercialised	Gran		NIL		
recognit	tions	earch awards/ received by fac stitute in the ye		esearch	fellows					
,	Total	International	National	State	University	Dist	Col	lege		
	NIL									
				_						
who	are Ph	culty from the l a. D. Guides s registered und			NIL					
				(1	NIL	Г		_		
3.19 NO	). OI PN	.D. awarded by	/ faculty fro	om the I	Institution	l	NIL			
3.20 No	o. of Re	search scholars	s receiving	the Fell	lowships (Ne	wly en	rolled	l + ex	isting ones)	
	J	RF NIL	SRF	NIL	Project Fe	llows	NIL		Any other	NIL
3.21 No	o. of stu	dents Participa	ted in NSS	events	:					
					Universit	y level	N	IL	State level	NIL
					National	level		NIL	International level	NIL
3.22 No	o. of stu	udents particip	ated in NC	C event	s:					
		F			Universi	tv leve	1		State level	
								IL		NIL
					National	lever	N	IL	International level	NIL
3.23 No	o. of A	wards won in N	NSS:							
					Universit	y level	N	IL	State level	NIL

			Nati	onal level	NIL	International level	NIL
3.24 No	o. of Awards won in	NCC:					
	Uni				NIL	State level	NIL
		National level			NIL	International level	NIL
3.25 No	o. of Extension activi	ties organ	ized				
	University forum	NIL	College forum	NIL			
	NCC	NIL	NSS	1	An	y other NIL	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The NSS unit had undertaken a project of cleaning a small stream in Perinthalmanna as a part of its social mission.

# Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25.01 acers	NIL		
Class rooms	27	NIL		27
Laboratories	02	NIL		02
Seminar Halls	03	NIL		03
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.		01		01
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

# 4.2 Computerization of administration and library

Library has been shifted to own building, with all modern facilities.

# 4.3 Library services:

	Existing		Newly	v added	Total	
	No.	Value	No.	Value	No.	Value
Text Books	35988		1157	7.5 lakh	37145	
Reference Books	105					
e-Books						
Journals	11		NIL		11	
e-Journals						
Digital Database						
CD & Video	114		NIL		114	
Others (specify)						

# 4.4 Technology up gradation (overall)

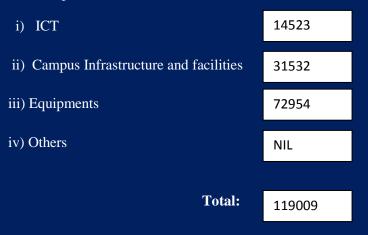
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Other s
Existing	129	4	12	NIL	NIL	10	10	
Added								
Total	129	4	12			10	10	

As a major technology up gradation, all internet connections has been centralised. The separate connections have been dis continued and connection has been given from one point.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

A single internet connectivity with BSNL has been materialised this year which ensured internet connectivity round the clock.

4.6 Amount spent on maintenance in lakhs (Fund from PTA is used for the purpose)



# Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

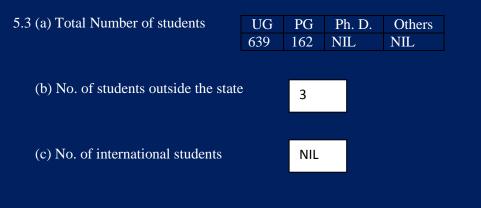
The initiatives already started continued and the following new measures were adopted this year

- 1. The office of the Student Course Coordinator has been strengthened
- 2. Various scholarships have been arranged

5.2 Efforts made by the institution for tracking the progression

1. The tutorial hours have been closely monitored

2. Internal mentors ensured the progress of their wards



	No	%		No	%
Men	230		Women	571	

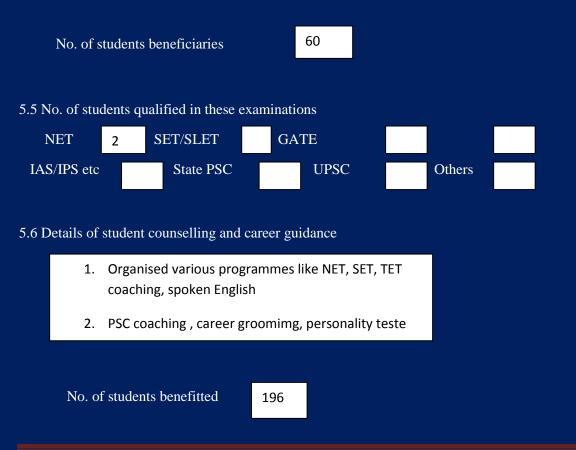
Last Year				This Year							
General	SC	S T	OBC	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenge d	Total
79	101	ni 1	561	5	741	92	101	2	606	7	801

#### **Demand ratio**

Programme	<b>Demand Ratio</b>
B.A Arabic	1:17.5
B A English	98.640
BBA	1:130.9
B Sc Mathematics	1:46.431
B Sc Physics	1:61.4
M A Arabic	1:24
M A English	1:25.13
M Com	1:36.7
MSc Mathematics	1:19.4

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The PG Department of English and the PG Department of Commerce and Management Studies conducted training sessions for NET examinations. The PG Department of Mathematics also organised NET coaching.



# 5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

# 5.8 Details of gender sensitization programmes

The Women Cell of the College organised a programme aimed at creating a consciousness about menstruation

# 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ U	niversity level	10	National level	NIL	International level	NIL
No. of s	tudents participa	ted in cu	ltural events			
State/ U	niversity level	3	National level	NIL	International level	NIL
5.9.2 No. of n	nedals /awards w	on by st	udents in Sports, C	Games an	d other events	
Sports : State/ U	niversity level	NIL	National level	NIL	International level	NIL
Cultural: State/ U	University level	NIL	National level	NIL	International level	NIL

# 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	23	35000
Financial support from government	158	776000
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL



5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. The construction of Women's Hostel is coming to an end as additional grant of Rs 20 lakh has been sanctioned by the government

1

1.

#### **Criterion - VI**

#### 6. Governance, Leadership and Management

# 6.1 State the Vision and Mission of the institution

#### Vision

Thamasoma Jyothirgamaya

(Lead us from Darkness to Light)

#### Mission

•To equip the students and the community, especially the weaker sections, for an upward social mobility, to create an egalitarian social order.

•To empower the girls who were hitherto marginalized, by providing quality higher education.

•To inculcate in the students the vision of a pluralistic society.

•To extend quality education in Science.

•To mould an intellectually competent, morally upright, physically and emotionally healthy student community who are receptive to further growth and

•To provide the students quality higher education in tune with the changing times.

6.2 Does the Institution has a management Information System

#### No

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

As an affiliated College, the institution follows the curriculum prepared by the University of

Calicut

#### 6.3.2 Teaching and Learning

The teachers have been encouraged to use modern transactional methods to deliver the learning materials in an efficient manner. This has been made easy asb the College has ICT gadgets in all the Departments.

#### 6.3.3 Examination and Evaluation

The College used to conduct common internal examinations in a centralised manner. The answer scripts were given back to students to ensure transparency. The external examinations were conducted as per University guidelines.

#### 6.3.4 Research and Development

Twelve teachers possess doctoral degrees. Majority of the youngsters are pursuing part time research. Four teachers are on FDP to complete their research work..

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. A Women's hostel with a capacity for 80 students have been constructed with financial support from the Government of Kerala

2. Separate, well-furnished Principal's quarters have been constructed with financial aid from the Government of Kerala

3. Separate quarters for teaching staff have been constructed with financial support from the Government of Kerala.

4. Quarters for non-teaching staff has been constructed with financial aid from the Government of Kerala.

5. The main College gate has been constructed with financial aid from the Government of Kerala.

6. Students Amenity Centre has been constructed with financial support from the Government of Kerala.

7. Day Care Centre has been constructed with financial aid from the Government of Kerala.

8. Separate Library Block has been constructed with financial aid from the Government of Kerala.

9. The first gate of the College has been renovated using the corporate social responsibility fund of Canara Bank.

10. The stage of the College auditorium has been modernised using the College Development Fund after getting matching grant from the Government of Kerala.

11. The College has ensured that there is at least one interactive white board in all the Departments.

#### 6.3.6 Human Resource Management

The College has encouraged the members of teaching as well as non-teaching staff to participate the grooming sessions conducted by various agencies. As a part of it, the Principal has attended the training arranged by the Government of Kerala. The IQAC Coordinator has attended the training organised by ICT Academy of Kerala for the IQAC Coordinators of various Colleges. Teachers have attended the training sessions organised by FLAIR of the Government of Kerala .Non-teaching staff has also attended the grooming sessions of the Government of Kerala. In addition to that the teachers have regularly attended the orientation and refresher programmes as and when it is due for them.

#### 6.3.7 Faculty and Staff recruitment

The teaching and non-teaching staff are appointed purely on the basis of merit by Kerala public service commission after conducting tests and interviews.

#### 6.3.8 Industry Interaction / Collaboration

The Community College has entered into a MOU with KVR Auto Cars and is running a Diploma programme in Auto Electrical Engineering. This year, the practical sessions of the programme is done in collaboration with the Continuing Education Cell of Government Polytechnic College, Perinthalmanna.

The College has given permission to ASAP Mission to start a Skill Development Centre with in the College to impart training in skill development to the students of the College. In addition to that the College can benefit from the industry linkage that Mission ASAP has established with industries. They used to organise job fairs in selected campuses.

#### 6.3.9 Admission of Students

Admission is purely on the basis of merit and the rules and regulation in place by the Government of Kerala and University of Calicut is meticulously followed by the College. The Admission Committee constituted in the College will facilitate the whole process. Now a day, the University admission is done through centralised allotment scheme

6.4 Welfare schemes for	Teaching	NIL		
	Non teaching	NIL		
	Students	1		
6.5 Total corpus fund generated	35000			
6.6 Whether annual financial audit	Yes	No	NO	

#### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	No		Yes	IQAC of this College	
Administrative	NO		NO	NO	

Yes

#### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

No NO

## For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The Alumnae Association decided to step up fund mobilisation to undertake the construction of Am phi Theatre. The Association also mobilised fund to support an 1989-91 pre degree batch student who is fighting cancer. The Association has decided to construct a house for his family. Steps are taken to register the Alumni Association and the Association is expected to get registration next year.

6.12 Activities and support from the Parent – Teacher Association

1. The PTA has taken steps to resolve the water scarcity in the College

2. The PTA has instituted trophy and Certificates to the toppers of respective year

3. The PTA has generated a sum of Rs.12,21,718 (Twelve lakh twenty one thousand seven hundred and eighteen) to be used for the welfare of the College and students.

4. The PTA provided a sum of rupee 10,000 for Women's Cell to conduct programmes related to women empowerment.

5. The daily expenses incurred in running the college is met ty the PTA

#### 6.13 Development programmes for support staff

1. Office renovation and modernisation has been started.

2. Office personals have been deputed for training programmes by the Government of Kerala

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Non degradable waste has been banned in the campus

2. The functioning of the incinerator has been strengthened

3. Monthly cleaning mission of the campus had been undertaken

4. Bhoomitrasena has widened the area of green protection by planting trees and plants

#### **Criterion – VII**

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The series of Extension Lectures organised by the IQAC in collaboration with the respective department has created substantial transformation in the attitude of the student as well as the teacher community of the College. This has enabled an academically conducive atmosphere in the College. It has widened the intellectual horizon of the student community.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Three IQAC full quorum meetings were held in June, October and March in 2015-16. Programmes were planned in a trimester wise pattern. The IQAC was able to execute the Extension Lecture series in an effective manner. All the National seminars were done with the huge participation of scholars and students. The special programme for SC and ST students was of immense help to the students. All the clubs and Cells working in the College performed very well in discharging their responsibilities in an impeccable manner. The College is thinking about ways and means to organise programmes without disturbing the regular sessions from next year onwards.

7.3 Give two Best Practices of the institution.

1 The Community College

2 The Continuing Education Centre

#### **Details of Annexures**

I. Academic Calendar

11. Analysis of Feedback

7.4 Contribution to environmental awareness / protection

*Bhoomitrasena* of the College actively led the attempt of the College to inculcate an environmentally conscious ambience in the College. As a part of it, tours to various eco sensitive areas were undertaken. Students were made to live in close proximity with Nature.

7.5 Whether environmental audit was conducted?	Yes	No	
		No	
7.6 Any other relevant information the institution wishe	es to add:	No	

#### **SWOT** Analysis

## Strengths

1. Being a government college, offering quality higher education for free to all deserving meritorious, socially and economically backward students, it enjoys solid support from all its stakeholders. People's representatives of the locality, state government, Director of Collegiate Education, UGC and the University of Calicut have been extending their support and care. We have a dedicated PTA and Alumni Association.

2. The percentage of girl students, especially from the backward and minority communities, is the highest in this college, compared to other government colleges in the district. We take special care to give readmission to girl students whose courses were interrupted due to marriage and/or delivery. A large number of married girls and mothers are studying in the College and are re-admitted in due course. No incident of any excess towards girl students has been reported so far. Thus, the college is in the forefront of women's empowerment, especially amongst the minority communities.

3. The college has a vigilant Women's Cell, which conducts regular counselling sessions and awareness camps to check the drop out of girls due to personal and socio-economic reasons.

4. The college has a vigilant anti-ragging committee, which conducts awareness programmes and keeps an eye on the behaviour of students.

5. It has rich General Library with total number 29,828 books. On an average, 154 students and 16 teachers visits the library every day. In addition to that, there are department libraries for all major departments.

6. The College runs a Community College of fifty seats, with UGC funding, offering Advanced Diploma in Auto Electrical and Electronics.

7. We maintain a General Computer Lab consisting of 33 computers, with internet facility and three department computer labs with internet facility. INFLIBNET and EDUSAT facilities are also available to the students and teachers.

8. We maintain a furnished and well equipped gymnasium for students, which are allotted to students of different departments, as per a pre fixed schedule.

9. We have a good play ground, with two hundred meters track.

10. We are blessed with 25.01 acres of greenery and a part of it is maintained as natural forest, kept away from any human interference

11. Easy and uninterrupted supply of safe drinking water is ensured.

#### Weakness

1. Lack of programmes in diverse disciplines like Life Sciences, Media Studies, regional and national languages, Food and Fashion, Travel and Tourism, International Studies, etc. deprive the students and teachers of a tacit but highly invaluable benefit of being exposed to a multidisciplinary atmosphere.

2. The lack of floor space in the General Library always comes in the way of the expansion of the library.

3. The remote location of the college from major educational and industrial centers always poses difficulty to get the service of eminent scholars at affordable cost.

4. Frequent transfer of teachers, office staff and Principals creates problems in both planning and execution of all kind of programmes.

5. Marriage and subsequent changes in the lives and circumstances of the girl students adversely affects their educational performance and career.

6. As it mainly depends on Plan Funds of the state government for development activities, time bound execution is often impossible.

#### **Opportunities**

1. As there is a great demand for all courses, several more UG and PG courses can be started, for which campus space is available.

2. The contour of the area around the playground is such that with minimal cost, it could be expanded to include a facility of 400 meter track with a natural gallery. Such a facility can also be extended to the public for conducting mini tournaments, thus, turning the playground into a source of income generation for the college.

3. As there is a permanent faculty for Physical education, a sprawling playground and a high demand of sports education and training, an athletic school can also be started.

4. As most of the students need immediate employment and earning, a permanent finishing school can be started to enable the students to win the competitive examinations of KPSC/UPSC and the like.

5. In order to sensitise the students and teachers on environmental issues, the campus plans to include a bird's sanctuary.

6. To utilize the entire area of the campus in academically productive way.

7. To bring back the girls who have discontinued their education on getting married or on becoming mothers.

8. To make the college a highly rated institution under the University.

9. To ensure that all teachers in all department have a doctoral degree.

10. To make the college a Research centre for at least five disciplines

11. To enable all classes to have Wi-Fi connections.

12. To provide hostel facility to all needy students.

13. To fully digitalize the library.

14. To generate solar energy sufficient enough for use in the college.

#### Threat

- 1. Absence of permanent hands in the Departments and College office
- 2. Timely implementation of the projects by PWD.

#### 8. Plans of institution for next year

- 1. Office automation
- 2. Start moodle
- 3. Streaming ORICE
- 4. Installation of Plagiarism software
- 5. Commencement of Research programmes

Rajesh. K	Dr. Valsala Kizhakkekkarmal	
M.A	M.Sc., Ph. D.	

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

\*\*\*

Annexure I

#### Abbreviations:

CAS	Career Advanced Scheme
CAT	Common Admission Test
CBCS	Choice Based Credit System
CE	Centre for Excellence
COP	Career Oriented Programme
CPE	College with Potential for Excellence
DPE	Department with Potential for Excellence

GATE	Graduate Aptitude Test
NET	National Eligibility Test
PEI	Physical Education Institution
SAP	Special Assistance Programme
SF	Self Financing
SLET	State Level Eligibility Test
TEI	Teacher Education Institution
UPE	University with Potential Excellence
UPSC	Union Public Service Commission

\*\*\*\*\*