



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	POOKOYA THANGAL MEMORIAL GOVT. COLLEGE, PERINTHALMANNA
Name of the head of the Institution	AFSAL JAMAL P
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04933227370
Mobile no.	9446300187
Registered Email	ptmgcpmna@gmail.com
Alternate Email	iqacptmgc@gmail.com
Address	PATHAIKKARA PO PERINTHALMANNA MALAPPURAM DIST 679322
City/Town	PERINTHALMANNA
State/UT	Kerala
Pincode	679322

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr. MOHAMMED NOORUL AMEEN . V																
Phone no/Alternate Phone no.			04933227370																
Mobile no.			9846216130																
Registered Email			naacdata2020@gmail.com																
Alternate Email			iqacptmgc@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://ptmgc.ac.in/wp-content/uploads/sites/117/2021/11/AQAR-2017-18.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://ptmgc.ac.in/wp-content/uploads/sites/117/2021/12/College-Calendar-2018-191.pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.18</td> <td>2015</td> <td>01-May-2015</td> <td>30-Apr-2020</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.18	2015	01-May-2015	30-Apr-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.18	2015	01-May-2015	30-Apr-2020														
6. Date of Establishment of IQAC			24-Apr-2015																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

Workshop on Moodle- A Learning Management System	04-Oct-2018 1	25
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
POOKOYA THANGAL MEMORIAL GOVERNMENT COLLEG PERINTHALMANNA	Other fee refund	State Govt	2018 1	101645
POOKOYA THANGAL MEMORIAL GOVERNMENT COLLEG PERINTHALMANNA	UGC grants to college	UGC	2018 1	3364508
POOKOYA THANGAL MEMORIAL GOVERNMENT COLLEG PERINTHALMANNA	Plan fund	State Govt	2018 1	6089830
POOKOYA THANGAL MEMORIAL GOVERNMENT COLLEG PERINTHALMANNA	Tution Fee	State Govt	2018 1	132520
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The college is in its march towards becoming a centre of excellence providing best education for the people of our locality .In this connection we conducted the following innovative programmes and practices during the current academic year. A series of student oriented programmes were initiated in the campus in the academic year 1. Skill development programmes were introduced with the purpose of equipping the students with required skills to meet the needs of the future. 2. Diversion of academic flexibility was ensured through ICT teaching and learning from the bottom level 3. Modernisation of existing library was done by addition of new collection of books and journals and also with digitalization. Library was converted as a knowledge hub by providing necessary physical and academic infrastructures. 4. The research activities of the academic community were promoted by improving research infrastructure in the library. Training was given in research report writing, antiplagiarism software etc. Teachers were promoted to undertake minor and major projects. Collaborative programmes of research departments were also encouraged 5. Teachers were encouraged to make better use of Elearning facilities and to make the students familiar with online teaching and learning.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Orientation programme to Staff	An orientation programme was organized for the Staff to plan for the academic year.
Orientation programme to Students	Programmes like bridge course, orientation programmes and ICT training were organized for the students.
Promotion of Clean and Plastic Free campus	Installing waste baskets in various classrooms and open spaces for a "Swachh Campus". Pen booths were also placed in the verandahs so as to recycle used plastic pens.
Promotion of ICT	Promoted the idea of e- learning and provided training and facilities for ICT enabled classroom.Aimed at providing Wifi facility to all the departments of the college.
Encouraging Extension activities	Community based extension activities were conducted.
Gender equality	Conducted various gender sensitization programmes and awareness about gender equality.
Promotion of Research in college	The colleges research departments held programmes to encourage students to participate in research. Both PG and UG students attended sessions aimed at

improving their research skills and extending their knowledge.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

College Council

14-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

07-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

For gathering, documenting, and processing all academic and administrative activities, the College has online management system in addition to a traditional offline system. The LAN connects all departments, office administration, the Principals office, and the IQAC, allowing for quick communication and document exchange. Online student admissions, e grants scholarships, internal grade uploading, and staff salary bill submissions are managed through digital platforms. Regular updation of the College website is done, citing all activities and accomplishments of the college. Policy decisions are made after extensive deliberation, and the resolutions taken are widely disseminated to people at all levels of the system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

PTM Govtcollege offers both Under Graduate and Post Graduate Programmes under the Semester system in the choice-based credit mode. The departments of English and Arabic have been elevated to the status of Research Centres. As the college is affiliated to the University of Calicut, the college is bound to adhere to the rules and regulations as well as the curricular framework which are being stipulated by the university from time to time. Hence, the college has little autonomy in the formation of the programme curricula. The college functions on a well-constituted mechanism for the effective delivery of the curriculum. The effective teaching and learning process is monitored by an academic monitoring committee headed by the Principal of the college. In order to achieve the curricular objectives envisaged by the University, the college organises various programmes. In the very beginning of the academic year, an Orientation Programme is organized for all the UG students in order to induct them to the system and to familiarize them with the academic goals which they ought to strive for. Technological assistance is used for a better, easy and effective curriculum delivery. The college encourages the faculty members to adopt various types of teaching methods conducive to student community. Teachers follow ICT enabled methods which include Power Point Presentations, Web/online based teaching, NPTEL video lectures, film shows, Youtube lectures by experts, online submission of projects, and assignments through email and social networking devices. Class-wiseWhatsApp groups are created to deliver curriculum contents to students. This platform is also used for further discussion and doubt clearing. Moodle, the learning management system is used by science teachers fruitfully. Teachers also largely rely on learner centred methods including group discussion, brain storming sessions. 'Student Teacher' is a new method which helps the students improve their presentation skills as also the knowledge in their respective disciplines. The department level Student Associations in the college conduct discussions and debates on topics of academic interest. The departmental alumni who are placed in the various institutions of international and national repute are invited to interact with the students. They provide insights on the latest developments in the academic fields as also provide career guidance classes and motivational sessions to the students. All these activities are closely monitored by the Academic Monitoring committee of the college and thereby functions as an informal feedback mechanism. Various other programmes are also held at the department level to supplement the curriculum. Besides, programmes intended to make the students aware of concepts like gender equality, constitutional values and environmental issues are also organized on behalf of different clubs in the college

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
CERTIFICATE COURSE IN ARABIC	Nil	10/03/2018	20	DTP IN ARABIC	Desktop Publishing
Certificate course in Basic Skills for Communication	Nil	01/08/2018	20	LSRW	Communication Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Physics	24/09/2018
BSc	Chemistry	24/09/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Chemistry	24/09/2018
MSc	Physics	24/09/2018
BA	Arabic	01/06/2018
BA	English	01/06/2018
BBA	Finance and Management	01/06/2018
BSc	Physics	01/06/2018
BSc	Maths	01/06/2018
MA	Arabic	01/06/2018
MA	English	01/06/2018
MCom	Finance	24/09/2018
MSc	Maths	24/09/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Two Year Advanced Diploma in Auto Electrical and Electronics	01/01/2017	22
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Physics	44
BBA	Buisness Administration	46
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedbacks from the stakeholders help the institution to move forward in the right direction. Regular feedbacks are collected at regular intervals from the stakeholders to ensure that the stated objectives of the institution are achieved. Students register their feedback with their respective departments at the end of every academic year. Parents' feedbacks are collected during PTA meetings. Feedbacks from alumni regarding various services rendered and amenities provided to them by the institution are also collected during the Alumni meetings conducted by various departments. The alumni associations also provide valuable feedbacks. The feedback about teacher performance (punctuality, presentation skills, subject knowledge) is collected by providing the students Teacher Assessment questionnaires. This feedback is reported back to the Teacher confidentially so that they can improve their performance based on the student feedback. The academic monitoring committee examines the implementations of various suggestions registered by students during the feedback process. The feedbacks of the Alumni and PTA are discussed in the IQAC meeting to seek suggestions from the members. Feedback from the parents is also discussed in the executive council of the Parents Teachers Association. These suggestions are reported to the college council which eventually takes appropriate action. The alumni Feedback is also an important source of inspiration for the further development of the college. Based on that, they mobilize financial assistance to provide the basic and necessary infrastructure in the college and the college hostel.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARABIC	44	1987	35
BA	ENGLISH	44	6024	42
BBA	BBA	50	6815	50
BSc	CHEMISTRY	24	239	24
BSc	MATHEMATICS	36	2715	36
BSc	PHYSICS	36	3113	33
MA	ARABIC	20	191	18
MA	ENGLISH	20	944	21
MCom	FINANCE	20	1409	21
MSc	MATHEMATICS	20	524	18
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2018	646	168	5	Nill	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	35	119	8	8	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

With the objective of building up a warm rapport among teachers and students and also maintaining a free and friendly academic ambience in the campus, the college has an effective mentoring system. Mentoring is done broadly on two levels: a mentoring system is done for all student community in general and mentoring for specific student groups. The former mentoring is done through tutorial programmes and is offered for all students enrolled in the campus. Each class is assigned a tutor who takes care of the overall growth of the students. The tutor mentors the students by meeting them personally at regular intervals and motivating them to make progress in their studies. They also promote the students to participate in extracurricular activities and motivate them to be part of different clubs and associations. The tutors also keep in touch with the parents of the students through PTA meetings so that the tutors get a better idea about the students. In this meeting, parents are informed about the difficulties the students face of so that a better parental support is ensured. Besides this general mentoring, exclusive mentoring programmes are also given through state government sponsored programmes like Walk with the Scholar (WWS) and Additional Skill Acquisition Programme (ASAP). Scholar Support Programme (SSP) is meant for helping the students of poor academic performance. Students are selected from each class with the help of the tutors and the students in this category are given additional lectures and interactive sessions. In order to assist them to perform better in the examinations, they are provided with special coachings, question banks and study materials. In this connection, the service of experts outside the institution is also procured. Walk with the Scholar Programme envisions producing exceptional students who can pursue their higher studies in institutes of high academic repute and also land excellent job positions. As part of this, selected students from each class are given both external and internal mentoring. Introducing institutions of excellent academic standards in the country, giving orientation classes to prepare for entrance examinations to these institutions and providing classes on new opportunities in the job market are a few activities held under this banner. Experts from different fields are invited to the college as part of external mentoring and they interact with the students on select topics. Besides, internal mentoring is provided by the teacher mentors chosen from the college. Additional Skill Acquisition Programme (ASAP) is the third specific mentoring programme in the college. ASAP equips selected students with skills in Communication, IT and selected areas of industry and service sectors. All the mentoring programmes are duly monitored by the college council.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
814	35	1 : 23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	35	Nill	Nill	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Mohammed Noorul Ameen V	Assistant Professor	State Level Certificate of Appreciation from The Director of Collegiate Education TVM for the smooth conduct of WWS State Motivation camp in the capacity of District coordinator for WWS Scholars at Calicut University on 2018-19 Academic Year
2018	Dr. Mohammed Noorul Ameen V	Assistant Professor	Research Guideship in Arabic
2019	Dr Abdul Raheem K	Assistant Professor	Research Guideship in Arabic
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	MAT	4th Semester	12/07/2018	17/09/2018
MA	ARB	4th Semester	12/07/2018	17/09/2018
BBA	BBA	6th Semester	15/03/2019	09/06/2019
BSc	PHY	6th Semester	28/03/2019	09/06/2019
BSc	MAT	6th Semester	28/03/2019	09/06/2019
BSc	CHE	6th Semester	28/03/2019	09/06/2019
BA	ENG	6th Semester	28/03/2019	09/06/2019
BA	ARB	6th Semester	28/03/2019	09/06/2019
MA	ENG	4th Semester	12/07/2018	17/09/2018
MSc	PHY	4th Semester	12/07/2018	17/09/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows a CIE pattern adhering to the instructions given by the University for both UG and PG students. At the UG level, two internal

examinations are held in each semester. Besides, seminar, assignment and attendance are also considered for evaluating the performance of students. In the case of practical courses, the four components are Record, Lab involvement, Test and Attendance. Two internal assessment tests are conducted by the respective departments and the average is considered for giving scores. Assignment topics and the dates for submission are intimated to the students well in advance and the submissions are returned after evaluation. It is the tutor in charge of a class who consolidates the internal marks of each programme and sends them to the University. Students who do not attempt the C I E cannot pass the course. Internal evaluation is done by all the faculty members and it is submitted to the University online by the respective tutors. Students can raise their complaints regarding internal score. The students' grievances regarding C I E are taken initially at the Department level. An appeal can be filed to the Principal in case it is not sorted out at the department level. The Continuous Internal Evaluation System provides an effective tool to monitor the academic progress of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As a Government affiliated institution, the College follows the examination pattern and schedule implemented by the University of Calicut. IQAC makes it sure that general academic calendar of the University of Calicut is followed in such a way that the internal examinations of the respective semesters are held in time. The college has separate committees to conduct internal and the university examinations. The College activities are in accordance with the Academic calendar prepared by IQAC from time to time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://ptmgc.ac.in/?page_id=269

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.Com	MCom	FINANCE	21	21	100
MSC	MSc	MATHEMATICS	19	16	84
MA	MA	ENGLISH	19	19	100
MA	MA	ARABIC	15	13	87
BBA	BBA	FINANCE	40	37	93
PHY	BSc	PHYSICS	28	25	89
MAT	BSc	MATHEMATICS	35	25	71
ENG	BA	ENGLISH LANGUAGE AND LITERATURE	37	27	73
ARB	BA	ARABIC LANGUAGE AND LITERATURE	21	15	71

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://ptmgc.ac.in/wp-content/uploads/sites/117/2021/12/Survey-18-19-2.7.1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1	UGC	130000	130000
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two day national seminar: Algebraic Graph theory and its application	Mathematics	18/09/2018
Two day national seminar: Environmental Humanities: Climate chan Justice and rights in Literature	English	06/09/2018
Two day workshop Workshop in Statistical Mechanics	Physics	24/09/2018
Three day workshop: SPSS and AMOS	Commerce	25/09/2018
Two day workshop:New UG Curriculum of Arabic	Arabic	01/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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No Data Entered/Not Applicable !!!

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ARABIC	3	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ARABIC	6
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	4	Nil	Nil
Attended/Seminars/Workshops	1	30	5	1
Resource persons	Nil	Nil	Nil	5
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
AZHAKULLA MALAPPURAM	NSS	2	100
SUCHITHWA VAARAM	NSS	2	51
BLOOD DONATION CAMP	NSS	2	18
POST FLOOD ACTIVITY	NSS	2	10
PRE-MONSOON PROGRAMME	NSS	2	80
THANAL -ENVIRONMENTAL DAY	NSS	2	90
YOGA DAY OBSERVATION	NSS	2	88
ANTI DRUG DAY PROGRAMME	NSS	2	67
DHOOMSANDHYA- HEALTH AWARENESS PROGRAMME	NSS IN ASSOCIATION WITH GOVT, AYURVEDA HOSPITAL PERINTHALMANNA	4	100
INDEPENDENCE DAY CELEBRATION	NSS	2	77
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SEMINAR ON DE ADDICTION	LAHIRI VIRUDHA CLUB ,NATIONAL HEALTH MISSION, KERALA AND EXCISE DEPT, KERALA	AWARENESS ON DRUG ABUSE AND ALCOHOLISM	20	200
KOODE	WOMEN CELL AND KOODE CHARITABLE SOCIETY, PERINTALMANNA, KERALA	AWARENESS ON WOMENS RIGHTS	15	150

PRE MARITAL EDUCATIONAL CLASS	WOMEN CELL AND DIRECTORATE OF MINORITY AFFAIRS, KERALA	GENDER ISSUE	10	100
SEMINAR ON SAFEGUARDING AGAINST FLOOD ATTACKS	NSS AND SRI CHITRA THIRUNAL INSTITUTE FOR MEDICAL SCIENCE	AWARENESS ON NATURAL CALAMITIES	2	80
SEMINAR ON CONSERVATION OF WESTERN GHATS: LESSONS ON THE AFTER EFFECTS OF FLOODS	BHOOMITRA SENA AND DEPT OF ENVIRONMENT AND CLIMATE CHANGE, KERALA	AWARENESS ON ENVIRONMENT	3	50
DHOOMA SANDHYA	NSS and GOVT AYURVEDA HOS, PMNA	HEALTH AWARENESS	2	100
SUCHITHA MISSION MPM NSS AND SUCHITHA MISSION	NSS and AIDS control society	AZHAKULLA MALAPURAM	2	20
NATURE EDN CAMP BMSC AND KERALA FOREST DEPT	NSS and Grama Panchayath	NATURE EDUCATION CAMP	3	40
CONSTITUTION AND WOMEN SOCIETY	LEGAL LITERACY CELL AND WOMENS COMMISSION, KERALA	AWARENESS ON WOMENS RIGHTS	20	200
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Driving School, Thirurkad	19/07/2018	Empowerment of Women and Gender Equality	34
National Driving School, Vidyanagar, Kasaragod	09/07/2018	Arabic Document Translation	2
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
63.45	57.64

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
BOOK MAGIC	Partially	5.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36741	20463889	916	487765	37657	20951654
Reference	404	250707	Nill	Nill	404	250707

Books

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	1	4	129	0	0	16	7	20	0
Added	0	0	0	0	0	0	0	0	0
Total	1	4	129	0	0	16	7	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3262067	3191853	3083473	2572468

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is in possession of large infrastructures. In ensuring optimal utilization and the timely maintenance of the various infrastructures in the campus, the college has a system followed over the years. A subcommittee is formed with members like the Principal, IQAC Coordinator, Office Superintendent and senior faculty members which meets at regular intervals with the objective of making timely maintenance and renovation of various infrastructures of the college. The college has clear policies and guidelines for the maintenance and utilization of the facilities. The planning committee monitors the infrastructures and plan for the improvement of it. The purchases are done according to the decisions of the purchase committee, adhering to the purchase rules and ensuring transparency and economy. For this, state purchase manual

and financial codes are strictly followed. The tendering is done for ensuring speedy, efficient and transparent procurements. The judicious distribution and maintenance of the facilities are ensured through the coordinated functioning of all departments under the guidance of various committees. Funds for the maintenance of the infrastructure of the college are allocated in the plan fund of the college by the Directorate of Collegiate Education department. In addition to it, funds are also mobilized from the PTA in this connection. The state Public Works Department is assigned the technical supervision of the works. Lab accessories and equipments are kept and maintained by the respective departments and timely repair works are done by the supporting staff of the institution. PTA takes care of the emergency maintenances. NSS undertakes necessary campus cleaning and beautification and Bhumitrasena takes care of the gardens in the college at regular intervals. A college beautification committee is monitoring the general beautification works. Computer lab in the college is well maintained with the generous financial assistance from College Development Council as well as PTA. A library committee under the guidance of the college librarian is committed to work for the improvisation and updation of the available library facilities. The library improvement is well supported by the work of faculty members and students. The gymnasium in the college is maintained with the help of faculty members and students. There is also an effective yearly audit system to check the furniture, lab equipments, ICT tools, and other stock in the college. This is done at the end of every academic year. It is under the hostel committee that the facilities in the hostel are monitored. In the overall development of the college, the college mobilizes assistance from the part of Alumni organisations and people's representatives. Auditorium, Seminar and Conference Hall are extensively used for the conduct of academic and cultural programmes. There is a faculty in charge of each of these committees who takes care of the same throughout the academic year. Committees are also set up to improve the efficiency of the Canteen, Hostel and college premises. Water purification plant, sanitary pad vending machines and incinerators are routinely serviced

<http://ptmgc.ac.in/wp-content/uploads/sites/117/2021/12/18-19-4.4.2.docx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Day Endowments	11	13500
Financial Support from Other Sources			
a) National	SCHOLARSHIPS	100	497000
b) International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
SCHOLAR SUPPORT PROGRAMME	18/07/2018	130	DCE
WALK WITH A SCHOLAR	31/07/2018	90	DCE

Premarital counselling	21/11/2018	50	Minority Welfare Department
Orientation for the Differently Abled	Nill	Nill	Human Value Cell
Talk on Constitution and women	05/03/2019	60	Legal Literacy Cell

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Coaching Camp on Competitive Exams in Arabic	15	15	5	Nill
2018	NET COACHING CAMP IN COMMERCE	25	15	3	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	10	UG	ARABIC	UNIVERSITY OF CALICUT	PG COURSES

2018	4	UG	ENGLISH	UNIVERSITY OF CALICUT	PG AND BED COURSES
2018	11	UG	PHYSICS	UNIVERSITY OF CALICUT	PG AND BED COURSES
2018	1	UG	MATHEMATICS	UNIVERSITY OF CALICUT	PG AND B.Ed COURSE
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Athletics	College	260
Kalaripayattu	Interzone	2
Calicut University Athletics	Interzone	2
Calicut University Intercollegiate Hockey Tournament	Interzone	16
Calicut University interzone Volleyball Tournament (men and women)	Interzone	32
Calicut University Intercollegiate Shuttle badminton Tournament	Zone	16
Calicut University Intercollegiate Cricket Tournament	Zone	18
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Being one of the prominent stakeholders of an academic institution, the students occupy a significant position in our college. Students are given representation in various academic and administrative bodies of the college. Important decisions pertaining to the students are taken by the authority in

consultation with the students' representatives. A Student Union which is elected democratically through union elections every year functions in the college. The office bearers of the Union represent the whole student community of the college. The student council comprises of Chairman, Vice Chairman, Secretary, Joint Secretary, Councilors to University union, Secretary of Fine Arts, Chief student editor of the college Magazine, General Captain of sports and games, Secretaries of various Associations, and class representatives in UG and PG courses. Women representation is ensured in the council by reserving two seats of vice chairman and joint secretary for girls. The two University Union Councilors represent the institution in the University this institution is affiliated to. The student union plays an active role in all curricular and co curricular activities of the college. Each year, it is responsible for conducting College day, Arts day and Sports day in association with the respective teachers-in -charge. Besides, Student union celebrates major festivals and observes national and international days of importance. It is the student union who leads the students in zonal and inter- zone competitions. The Department Associations under the leadership of Association Secretaries conduct various programmes including Association Day. The magazine editor of the college council is responsible for the preparation of the college magazine. It gives a platform for students to develop their literary and writing skills. The Student Council plays a very significant role by acting as a communicative link among the students, the faculty and the administration. The college council and disciplinary Committee frequently interact with the student council to ensure better academic environment in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution enjoys the unstinted support of the alumni association of the college. The college has a promising alumni group with members belonging to different sections of the society. They render their support in the general welfare of the college by providing financial and moral support. There is a general alumni group for all alumni members of the college apart from the departmental alumni groups. They meet every year and the office bearers are chosen from the meeting. Alumni committee of each department is constituted under the supervision of the head of the department. The college owes much to the valuable feedback of alumni members and they are effectively channelized for the better functioning and development of the college. They offer contributions on the enhancement of infrastructure, conduct of different activities and overall development of the college. Eminent alumni are often invited to motivate our students with their scholarly talks and inspirational presentations. Various charity programs are organized by the alumni, on behalf of which financial supports are given to the needy students of the college. This year, the alumni offered an endowment prize of Rs 1500 and Rs 1000 for the UG and PG toppers of the institution respectively on the Merit Day. They also conducted four working committee meeting in the academic year. They also provide books, uniform, tuition fee, scholarships, placement training and various student support programs are conducted to promote the economically backward candidates

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

13500

5.4.4 – Meetings/activities organized by Alumni Association :

Four working committee meeting

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management are the two hallmarks of the effective functioning of our institution. All the major initiatives in the college are discussed among the stakeholders and decisions are arrived at with the consensus of all. Various committees take care of different curricular and extracurricular activities of the college. The college council is the first and foremost authority which consists of the Principal, the Heads of department, Superintendent of college office, the IQAC coordinator, RUSA coordinator and the representatives of different associations. The body is made more democratic with the inclusion of two/three staff members who are elected from the faculty members through voting. The council helps the Principal to take decisions on important issues regarding the administration of the college. Decisions on matters ranging from the monitoring of college canteen to the proposal of new courses in the college are taken up by the council. The allotment of funds among the different departments is done by the council after deliberating on the particular needs of each department. The council also looks into the general academic environment of the college and take necessary steps to promote quality learning and teaching process. Before implementing the decisions taken in the council, they will be submitted in whole staff meeting for the approval where faculty members are free to register their dissent and consent. Various duties and responsibilities in the college campus are entrusted with different committees and the coordinators of the committees are chosen by the college council. Committee coordinators are nominated on a rotational basis. They can make recommendations for further improvement of their respective areas. These recommendations will be implemented with the concurrence of the college council. The committees range from areas of beautification, to others like purchase and planning. The development of the college is made possible through these committees and the institution thus ensures a democratic distribution of power. Some of these committees also have student members also. Students Union under the guidance of the Staff Advisor coordinates the literary and cultural activities of the college. The planning committee independently collects information from various departments regarding the academic and infrastructure requirements of the coming academic year and makes independent decisions in consultations with the Principal

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>As our college is affiliated to the university, we follow the curriculum prescribed by the University of Calicut. The college, under academic monitoring committee, ensures that the curriculum is effectively transacted.</p> <p>In addition to the classes of our teachers, we also invite experts from</p>

other institutions for guest lectures, talks and workshops. Students are also encouraged to take up certificate courses. Teaching and Learning By conducting periodic reviews under the supervision of college level academic monitoring committee, the college attempts to achieve better academic standards. Students of outstanding academic achievements were appreciated with cash awards and merit certificates by the staff club. Students who underperformed were given supports through initiatives like Scholar Support Programme and Tutorial system. In addition to it, out teachers were encouraged to join faculty improvement courses, in service courses and workshops to equip them with the latest development in their respective fields

Examination and Evaluation The college follows Choice Based Credit and Semester System (CBCSS) at the UG and PG level ever since it has been introduced by the University. The evaluation is done through two methods. The Internal evaluation is done at the college level through internal tests, seminars and other presentations. The external evaluation is done through written examination duly conducted and monitored by the University. In tune with the reforms made by the university, the internal evaluation system of the college is revised from time to time. At the beginning of the academic year, students were given awareness session about the evaluation methods, both Continuous Assessment (CA) and End Semester Evaluation (ESE). Besides, an orientation programme was arranged for the first year students to help them get a clear idea about the syllabus and evaluation procedures. The periodic instructions issued by university are communicated to the students. In Continuous Assessment (CA), Internal evaluation of UG and PG programmes are done on the basis of attendance, assignments and seminars and internal tests. After the conduct of internal examinations, the answer scripts are evaluated within the stipulated time and the results are intimated to the students. Remedial coaching was provided to help slow learners to improve their studies. The faculty also addresses the grievances

of the students in the award of internal scores. End semester examination is conducted by the University Research and Development The college promotes teachers and students to involve in serious research activities. For the students, there is a research project at the final semester of every programme. Thus, students are motivated to take academically relevant research topics. The research activities are monitored by a Research Committee. The faculty members are encouraged to undertake research projects of UGC. Research activities including publications and conference presentations are also widely appreciated. Two of our departments are Research departments who regularly conduct seminars and workshops with the intention of the promotion of research. Library, ICT and Physical Infrastructure / Instrumentation The general library has a collection of 36741 books. It also has 404 referenc books. The entire collection of books has been bar-coded and is fully automated by using software. New books, journals, e-journals are added to the library regularly to enrich the knowledge base. The libraries that function at the department level were merged with the General library. The library can accommodate a total of 100 students at any given time .The entire library is under CCTV surveillance. The college has effectively implemented ICT based teaching and learning process. A room is earmarked for Inflibnet facilities and teachers have been given individual user id and password. SMART class rooms are attached to each department. The science departments are in possession of modern equipment in the laboratories. The computer centre and the gymnasium are well maintained.

Human Resource Management Being a Government college, the appointment of teaching and non- teaching staff in the institution is done by the Government of Kerala based purely on merit through a written test followed by an interview by the Kerala Public Service Commission. Vacant teaching positions are filled every year by recruiting guest lecturers, based on their performance in the interview conducted

by the experts in the institution. Teachers attend various workshops alongside in-service courses like orientation and refresher courses and other faculty development programmes to improve their quality. All the newly recruited teaching and non-teaching staff are given short term training at the Institute of Management in Government. Faculties can choose Faculty Improvement Programs for better involvement in research activities. Under the aegis of the departments, national and international seminars, workshops, talks and other training programs are conducted every year.

Industry Interaction / Collaboration As a way of promoting industry collaboration, the college conducts invited talks by the industry expert periodically. Students are encouraged to attend placement drives. During the Study tour, students get opportunity to industry interaction. Admission of Students The college offers 6 UG, 5 PG and 2 research Programmes. Following the rules of the University, the admissions to these courses are made through a transparent method based on merit. Admissions at the college level are managed by a college admission committee. The University has provided an online single window system for admission to UG and PG courses. Students can approach the college only when the seats are allotted to them. The college has special provisions to admit candidates who excel in sports and games and these admissions are made based on their track record .There are also seats reserved for students from Lakshadweep. They are admitted on the recommendation of the Lakshadweep Administration. In the admission process, the college takes extreme care in following the principles of social and economic justice. Students belonging to marginalized sections of society were given special consideration in admissions. Grievances regarding the admission procedures are entertained by the committee and the final appeal goes to the university. The admissions are conducted in a highly student friendly environment.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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Planning and Development	<p>E Governance tools are used in the planning and development process of the college. The plans of the college are prepared in online platforms.</p> <p>Infrastructural developments are assigned through E tendering process. Contractors can register online and participate in the tender process. The payments with regard to the works of the college is managed through the software BIMS (Bill Implementation Management System). Payments are directly credited to the beneficiary accounts through BIMS. Decisions on developmental works are taken after discussions among teachers through whatsapp group in which all the faculty members freely share their opinion.</p>
Administration	<p>E-governance is implemented in the areas of planning, development, administration, finance and account, student admission. It is through "SPARK" and Digital Document File System (DDFS) software, that the personnel administration of the college is done. In SPARK, the service details of the employees including salary and leave sanction are processed. The DDFS software enables digital communication in administration to the DCE. Inter collegiate communication is made faster and efficient through the use of platform.</p>
Finance and Accounts	<p>E-governance is implemented in the areas of Planning, development, administration, finance and account, student admission and support, examination etc.</p>
Examination	<p>Students get enrolled for university examination through web portal of the university. In order to pay the fee of exams, students make use of the department level services made available. After registering, examination hall tickets are issued and downloaded online. The Attendance and Progress Report (APC) of the students and internal marks of the students are uploaded to university by the respective departments. This is also monitored by the college office. With regard to the conduct of examination, student seat allotment and distribution are done through the software 'College Magic'</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Career Advancement Scheme (C AS)	Nil	13/08/2018	14/08/2018	15	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term Course	1	19/03/2019	25/03/2019	07
Short term Course	1	23/01/2019	29/01/2019	07
Orientation Course	1	01/11/2018	28/11/2018	28
Refresher Course	5	11/12/2018	31/12/2018	21
Refresher Course	1	30/11/2018	19/12/2018	21
Refresher Course	1	29/11/2018	19/12/2018	21
Refresher Course	1	08/11/2018	28/11/2018	21
Refresher Course	1	05/09/2018	21/09/2018	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
----------	--------------

Permanent	Full Time	Permanent	Full Time
5	5	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
For permanent teaching staff, Welfare schemes like Group Accident Insurance Scheme GPF, SLI are operating under the Government of Kerala. For temporary teachers, salary advance facility is arranged in case of any inadvertent delay in salary payment.	For permanent non teaching staff, Welfare schemes like Group Accident Insurance Scheme GPF, SLI are operating under the Government of Kerala. For temporary non teaching staff, salary advance facility is arranged in case of any inadvertent delay in salary payment.	Govt of Kerala offers various scholarship and welfare programmes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All financial transactions of the college are very transparent and subject to subject to both internal and external audit. As it is a government college its accounts are audited by an internal audit team from the Directorate of Collegiate Education, at regular intervals. External audit is done by the audit wing of Accountant General (AE). Moreover, accounts of various projects funded by UGC , Funds provided under New Initiatives programs like Walk With Scholar (WWS), Scholar Support Programme (SSP) and Additional Skill Acquisition Programme (ASAP)and also the annual accounts of Parent and Teachers Association are audited by Chartered Accountant. Audit objections, if any, raised in the report are clarified/corrected/rectified in due course and measures are taken to prevent the recurrence of same in future.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	ACADEMIC MONITORING COMMITTEE
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Providing scholarships and awards to meritorious students by PTA 2. Supporting academic activities like with Students Orientation Programmes and Special Lectures were conducted. 3 Providing emergency infrastructure in the college

6.5.3 – Development programmes for support staff (at least three)

1. An orientation on K S R 2. Managerial skill Development Programme 3. A Talk on Work Life Balance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

College started initiatives for varied skill development programmes. Teachers were given encouragement to pursue research programmes. Under the banner of different departments, workshops and seminars were conducted. Workshops for ICT enabled programmes were also convened

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on ICT	08/10/2018	08/10/2018	Nil	15
2019	Workshop on Research Methodology	07/01/2019	07/01/2019	Nil	20
2019	Workshop on Disaster Management	20/02/2019	20/02/2019	Nil	25
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
koode	08/03/2019	Nil	150	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

As the college is situated on a hill top with rich natural diversity, one of the thrust areas of the institution is the promotion of environmental consciousness .Inculcating a culture of sustainable development is also one of the missions of the institution. In order to accomplish this objective of promoting environmental consciousness in the academic community and society, the college has developed a comprehensive action plan .Topics deeply associated

with environment are included in the curriculum of most of the graduate and post graduate programmes of the college. Besides, Seminars/discussions/debates are regularly conducted on environment related themes on behalf of various clubs in the college. In response to the global need for awareness and action, the institution works towards the same and has adopted environment friendly practices on campus. The college is declared as Green Campus. The master plan of the college is designed ensuring the principles of the idea of green campus. The student and teacher community are committed to the preservation of biodiversity in the campus. There is a student initiative named 'Nature Club' which acts as a nodal agency to promote environment friendly practices in the campus. They organise discussions and also activities like preservation of the campus greenery. The college has an effective system for waste management in the campus. It has adopted a 'minimum plastic' policy. We have installed booths in front of both the buildings of the college to collect bio degradable and non bio degradable wastes separately and then we get them processed. It is the Nature club which takes initiative in organizing these programmes. Rain water harvesting is a practice that is followed in the institution for promotion of eco- friendly values and sustainable development. In order to reduce the carbon footprints, steps are taken. The use of flex boards and banners are strictly prohibited in the campus. The college encourages using of digital forms for submission of official forms and records. Student profiles are digitally stored and the admission procedures were made paperless. Students are encouraged to make use of email or what's up for submission of assignments. Study materials are also shared through what's app/mail. With the help of state Forestry department and other NGOs, tree saplings are collected and distributed to the local community and the students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	5
Ramp/Rails	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	5	Nil	18/08/2018	5	Flood Relief	Rehabilitation	100
2018	1	Nil	14/11/2018	1	Blood Donation	Blood Scarcity in Govt Hospital	50
2018	1	Nil	14/11/2018	1	Health Awareness Programme (Kidney)	Kidney Awareness	50
2018	1	Nil	10/02/2018	1	Shuchtwavaram	Cleanliness	100
2018	1	Nil	27/02/2018	1	Anti	Drug	100

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
DCE Handbook 06/06/2018	06/06/2018	The stakeholders basically follow the code of conduct as stated in the DCE hand book which contains a detailed code of professional ethics and practices. This handbook acts as a reference manual for the college in dealing with matters related to the administration of the institution. The hand book is kept in the college as ready reckoner.
Handbook for students	01/06/2018	At the time of admission, students are provided with a handbook which contains the code of conduct to be followed by the students and an undertaking is signed by the students. The college has strong mechanism to monitor the observance of the code. The discipline committee and other cells in the college monitor this and make sure that students follow this at a broader level.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day Observation	21/06/2018	21/06/2018	50
Anti Drug Day	26/06/2018	26/06/2018	100
Independence Day Celebration	15/08/2018	15/08/2018	250
Onam Celebration	21/08/2018	21/08/2018	100
Teachers Day celebration	05/09/2018	05/09/2018	250
Gandhi Jayanthi Celebration	02/10/2018	02/10/2018	100
Blood donation camp under NCC unit	29/11/2018	29/11/2018	100

WORLD AIDS DAY- An awareness programme was conducted	01/12/2018	01/12/2018	60
Koode-Theruvil Urangunnavark Puthappu	01/01/2019	01/01/2019	60
Republic Day	26/01/2019	26/01/2019	50
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Varied programmes were conducted to sensitise the students the importance of the preservation and protection of environment. 2. The Nature Club of the college spearheaded exclusive ecofriendly initiatives of the student community. 3. A system for waste management is effectively working in the college. 4. Under the aegis of NSS units, utilisation of resources and management of wastes, including e-waste, were monitored. 5. Organic farming done by the Bhumitrasena club

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice -1 TITLE OF THE PRACTICE: BLOOD DONATION PTM Government college is one of the much sought after academic institutions in Malappuram district. Besides catering to the academic requirements of the people in and around Perintalmanna, the college renders varied services to the people of the locality, thus inculcating a spirit of social commitment among the student community and also providing them with experiences in social service. Since the college is located in a rural area, yet not very far off from the city of Perintalmanna which is otherwise known as a Hospital City, the college has great opportunities to serve the people. Being a hospital hub, there are five prominent hospitals in Perintalmanna, apart from innumerable small health institutions. Government Taluk hospital, MES Medical college, EMS Hospital, Alshifa Hospital, Moulana Hospital are the important ones. Among them, a large number of people who are financially backward depend Government Taluk hospital for their medical needs. Thousands of people from Malappuram district and the neighbouring districts reach Perintalmanna for their medical needs and many of them need blood in times of emergency. Keeping this in view, the college has started a blood donation directory of all the students and teachers. Every year, the college, in association with the NSS Unit, conducts a blood donation camp and the blood collected from the camp is given to the blood bank of Government hospital. Being a Government hospital, hundreds of financially backward patients are benefitted by this service. In this year, the camp was held on 14th November 2018 in which more than 50 units of blood were collected from the students and teachers and the camp was convened in association with the Blood Bank of Taluk Government hospital, Perintalmanna.

OBJECTIVES OF THE PRACTICE: Inculcating a sense of empathy among students for the poor and the needy is also one of the objectives of any educational programme. Located in hospital city, the college considers voluntary blood donation would be an incredible opportunity for the students and the teachers to serve the needy and the poor. Instilling the spirit of social service and social commitment among students is also a very important , **SPECIFIC OBJECTIVES:**

- To make student community aware of the need for social service and also providing them an opportunity for the same
- To demystify the misconceptions of students and the public about blood donation
- To make blood available for the poor patients at the earliest
- To form a network of committed and voluntary blood donors from the college.
- To transform the students into socially sensitive and

responsible citizens. Best Practice -2 "GREEN CAMPUS" was the second best practice that PTM Government College introduced in the academic year 2018-19.

Situated in 25 acres of land with rich biodiversity, the college had ample scope for promoting an eco friendly campus. Different clubs like Tree club, Birds club, Bhomitra sena , Nature club and NSS worked in unison to build an eco friendly campus with a wide variety of programmes. The following programmes were conducted during this year 1. Herbarium A herbarium was set in the campus, which contains a good collection of varied species of herbal and fruit trees.

With the help of students, specimens of various herbal and fruit trees were planted in the herbarium using organic fertilisers. Bhoomithra Sena club takes good care of the herbarium by doing timely weeding and pruning. This herbarium

is helpful for the students to build a better awareness about the flora of their locality. 2. Organic farming Under the leadership of our NSS volunteers, organic farming was done in the campus. Plantain trees, Tapioca and mango trees were planted by the students of different clubs in the cultivable parts of the

campus. Compost manure, bone meal and green manure were used as organic

fertilizers 3. Karutham Paravakku Thelineeru, Urava Vattatha Nanmakku

Bhoomithra Sena volunteers has implanted small water reservoirs at different corners of the Campus in order to provide drinking water during the draught season to the birds especially the rare species like Peacocks who are regular visitors of the Campus. 3. Nature Awareness Programmes In association with the Department of Environment and Climate Change, Govt. of Kerala, World Water day

and World Forest day were observed by conducting one day seminar on " Conservation of Western Ghats: Lessons on the after effects of floods".

Besides, Poster making competition and Malayalam Elocution competition were conducted on 26th, 27th and 28th of March 2019. 4. Rain Pit Making To collect and conserve the rain water, rain pits were created in the campus during this period. These recharge pits allow the rainwater to replenish groundwater by recharging the underground. Some renovation works were also done to maintaining the existing pits. 5. Plastic free campus The college has an effective system for waste management in the campus. It has adopted a 'minimum plastic' policy.

We have installed booths in front of both the buildings of the college to collect bio degradable and non-bio degradable wastes separately and then we get them processed. It is the Nature club which takes initiative in organizing these programmes. In order to reduce the carbon footprints, steps are taken.

The use of flex boards and banners are strictly prohibited in the campus. 6. Nature Education Camps Nature Education Camps are designed for the purpose of introducing nature enthusiasts to the field of wildlife conservation by giving a brief outline of the issues faced by wildlife for their survival and how we as humans can do our small bit to help conserve instead of destroying . Nature Education camp was organized for the third year volunteers (Shendurney Wildlife Sanctuary, Thenmala, Kollam) on 23- 24, Feb 2019.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

ptmgc.ac.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The educational upliftment of the people of the locality, promotion of an inclusive culture and inculcation of a comprehensive ecological awareness are a few of the top priorities of the institution. The college is placed in multi-ethnic and multi-religious backdrop where people of different backgrounds live harmoniously together. Western Ghats mountain ranges begin to the eastern direction from the town of Perintalmanna and Kodikuthimala hill station is very close to the hillock where the college is ideally located. It is considering

the cultural, ecological and geographical distinctions of the place where the college is located that these priorities of the college are envisaged by the institution from its inception itself. Being a Government college where education is free, this institution caters to the academic needs of underprivileged students of the locality, who can't afford to pay huge amount for pursuing higher education. Since the admission is done adhering strictly to the reservation rules, we are able to give opportunities for students of all backgrounds in the campus alongside giving special priority for the marginalised sections of the society. The students of poor economic background in the locality are benefited in a big way as they need not pay the fee and also the college is easily accessible to them. Further, the college also organizes various curricular and extra-curricular activities in the campus in such a way that the students are equipped to join institutions of excellence for their higher studies and research. Above all, it is also worth mentioning that the majority of our students are girls who find the institution as woman friendly institution. Hence, on all these grounds, the college is much sought after by many students in and around Perintalmanna. Apart from that, the college attempts to promote an eco-friendly culture in the campus as well. The college takes utmost care to preserve the ecological balance of the institution. The master plan of the college was prepared in such a way that it doesn't mar the ecological integrity of the eco-friendly campus we have. Additionally, the ecological culture is cultivated and maintained through varied environment friendly initiatives of the institution. Clubs like Bhumitra sena, Tree Club, Nature club, NSS play a vital role in this regard.

Provide the weblink of the institution

ptmqc.ac.in

8.Future Plans of Actions for Next Academic Year

The college is in its march towards becoming a centre of excellence providing best education for the people of our locality .In this connection we propose to have the following innovative programmes and practices for the next academic year A series of student -oriented programmes are on the can be initiated in the campus in the coming academic year 1. Skill development programmes can be introduced with the purpose of equipping the students with required skills to meet the needs of the future 2. Various career guidance programmes will be convened so that students will be familiar with the needs of evolving job market and hence they can better be prepared to land good job opportunities 3. Orientation programmes introducing the prominent academic institutions for higher studies will be conducted under the banner of career guidance cell and special training for entrance examinations to higher courses will also be conducted 4. Personality Development programmes for students will organisedto promote their confidence, enthusiasm, communication skills, leadership skill, and goal setting skills with special focus on the all-round development of students. 5. In order to cater the growing demands of students, facilities in hostels are to be upgraded 6. Modernisation of existing library by addition of new collection of books and journals and also with digitalization. Library is to be converted as a knowledge hub by providing necessary physical and academic infrastructures 7. Diversion of academic flexibility in to more goal orientation such as ICT teaching and learning from the bottom level 8. The research activities of the academic community will be promoted by improving research infrastructure in the library. Training will be given in research report writing, anti plagiarism software etc. Teachers will be promoted to undertake minor and major projects. Collaborative programmes of research departments will be promoted 9. Teachers will be encouraged to make better use of e-learning facilities and to make the students familiar with online teaching and learning. 10. The academic ambience is to be made more vibrant with intellectual debates and deliberations. To achieve this goal, national and international seminars, workshops and series of lectures

are planned 11. There is also plan to improve the beautification work of the college.