Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**POOKOYA THANGAL MEMORIAL GOVT. COLLEGE, PERINTHALMANNA**
Name of the head of the Institution	**AFSAL JAMAL P**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04933227370**
Mobile no.	**9446300187**
Registered Email	**ptmgcpmna@gmail.com**
Alternate Email	**iqacptmgc@gmail.com**
Address	**PATHAIKKARA PO PERINTHALMANNA MALAPPURAM DT KERALA- 679322**
City/Town	**PERINTHALMANNA**
State/UT	**Kerala**
Pincode	**679322**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr MOHAMMED NOORUL AMEEN.V**
Phone no/Alternate Phone no.	**04933227370**
Mobile no.	**9846216130**
Registered Email	**naacdata2020@gmail.com**
Alternate Email	**iqacptmgc@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://ptmgc.ac.in/wp-content/uploads/sites/117/2021/12/PTM-GC-AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://ptmgc.ac.in/wp-content/uploads/sites/117/2021/12/College-Calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.18**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**24-Apr-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Regular meeting of IQAC	07-Jun-2019 1	10
Conducting of Centralized Internal Examination & Evaluation	05-Aug-2019 28	800
ICT Skill & E Content development training for faculty members	04-Nov-2019 1	24
MIS Training for Office Staff	20-Jan-2020 1	7
Training for Faculty for Quality improvement and Advancement	11-Feb-2020 1	35
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
POOKOYA THANGAL MEMORIAL GOVT COLLEGE	UGC Grants	UGC	2019 1	2226769
POOKOYA THANGAL MEMORIAL GOVT COLLEGE	PLAN FUND	STATE GOVERNMENT	2019 1	2423285
POOKOYA THANGAL MEMORIAL GOVT COLLEGE	TUITION FEE	STATE GOVERNMENT	2019 1	187725
POOKOYA THANGAL MEMORIAL GOVT COLLEGE	OTHER FEES	STATE GOVERNMENT	2019 1	75990
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Skill development programmes were introduced with the purpose of equipping the students with required skills to meet the needs of the future

2. Diversion of academic flexibility into more goal orientation such as ICT teaching and learning from the bottom level

3. Modernisation of the existing library by addition of new collection of books and journals and also with digitalization. The library is being upgraded to a knowledge hub by providing necessary physical and academic infrastructures.

4. The research activities of the academic community were promoted by improving the research infrastructure in the library. Training sessions were given in research report writing, anti plagiarism software etc. Teachers were encouraged to undertake minor and major projects. Collaborative programmes of research departments were promoted.

5. Teachers were promoted to make better use of e learning facilities and to make the students familiar with online teaching and learning.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Orientation programme	Organised orientation programme for the Staff
Career Guidance Programme	Career guidance programme specially focused on final year undergraduate students was provided with a vision of promoting higher education Assisting students in gaining admission to institutions of higher academic excellence
Promotion of Eco-friendly campus	The formula of three R's is employed. That is to reuse, reduce and recycle. Campaigned students for effective reuse of things thereby reducing wastage and also promoted recycling of waste to things useful.Proper disposal of biodegradable and plastic wastes were done to keep the campus neat and eco friendly.
Implement modern teaching methods .	Promoted ICT enabled classroom Teaching

	and Learning- Innovative techniques like participatory learning, flipped classroom were integrated so as to create a hybrid learning atmosphere.
Think Tank session	This open forum provided a space for the teachers to have a discussion on innovative techniques in the process of teaching learning process and implemented the same.
Gender equality	Developed and implemented a number of gender equality programmes. Gender audit was conducted on campus.
Projecting the importance of Research in college	Promoted the completion of Ph D by teachers who have earlier enrolled and also encouraged the faculty members to to join for Ph.D programmes. Various programmes were conducted for improving the research and analytical skills of both PG and UG students.
Enhancement of students' excellence	Encouraged active participation of students in both academic and non academic level programmes . Conducted various student oriented programmes like career development, bridge course, competitive exam training along with government funded programmes like Walk With a Scholar and Student Support Programme.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
COLLEGE COUNCIL	14-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	03-Mar-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	In addition to a typical offline system, the College features a sophisticated computerized online management information system for gathering, documenting, and processing all academic and administrative activities. All departments, office administration, the Principals office, and the IQAC are connected by a LAN, aiding speedy communication and document exchange. Digital systems are used to administer online student admissions, egrants scholarships, internal grade uploading, and staff wage bill submission.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

PTM Govt College offers both Undergraduate and Postgraduate programmes in a choice-based credit mode.The departments of English and Arabic have been deemed to the status of Research Centres. The college is affiliated with the University of Calicut, and so it is bound to follow the university's rules and regulations, as well as the curricular framework, as they are updated from time to time. The institution follows the common curriculum provided by the university and it is effectively implemented and delivered strategically. The academic monitoring committee headed by the college principal oversees and ensures the effective teaching learning process Therefore, the college is nonautonomous in the schematization of the programme curricula. For the effective delivery of the curriculum, the college relies on a well-established mechanism. The academic monitoring committee headed by the college principal oversees and ensures the effective teaching learning process .The college organises a variety of programmes in an effort to attain the University's curricular objectives. A Bridge Course is conducted for all UG students at the start of the academic year in order to induct them into the system and apprise them with the academic goals that they should strive for. Technological assistance is used for the delivery of a better, easier, and more effective curriculum. The college advocates the faculty members to incorporate a variety of teaching strategies that are favourable to the student body. Teachers adopt ICT-enabled teaching methods such as PowerPoint presentations, Web/online based teaching, NPTEL video lectures, film shows, expert lectures on Youtube, online project submissions, and assignments via email and social media. In terms of classes, students are given access to curriculum materials via WhatsApp and Telegram groups. This platform is also used for further debate and clarification. The faculty members also make good use of Moodle, a learning management system and Google Classroom, thereby effecting a virtual classroom environment that is available 24 X 7. Learner-centred methods, such as group discussions and brainstorming sessions, are also widely used by teachers. The 'Student Teacher' method is an innovative practice that aids students enhance their presentation skills along with their knowledge in their respective fields. The college's Student Associations hold discussions and debates on topics of academic interest at the department level. Students are invited to interact with alumni who are employed at various international and national

institutions. They provide students with valuable information on some of the latest developments in academic fields, as well as career guidance classes and motivational sessions. All of these activities are carefully monitored by the college's Academic Monitoring Committee, which serves as an impromptu feedback system. To complement the curriculum, various other programmes are hosted at the department level. Aside from that, clubs and organizations in the college devise programmes to raise student awareness of concepts such as gender equality, constitutional values, and environmental issues.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Tally Cert ification Course	Nil	14/10/2019	14	Basic Skills to operate Tally Accounting package	Capable of handling any business transactions
Certificate course in LaTeX	Nil	14/10/2019	14	Ability to typeset complex mathematical formulas	Programming
Certificate Course in Data Analysis with Statistical Package	Nil	07/01/2020	14	To create an awareness about the use of statistical software for data analysis	Data Analysis

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ARABIC	29/06/2019
BBA	FINANCE	29/06/2019
MCom	FINANCE	28/10/2019
MA	ARABIC	31/10/2019
BA	English	02/07/2019
MA	English	11/07/2019
BSc	PHYSICS	09/07/2019
MSc	PHYSICS	12/07/2019

BSc	MATHS	05/07/2019
MSc	MATHS	06/07/2019
BSc	CHEMISTRY	09/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	40	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	PHYSICS	46
BBA	BUSINESS ADMINSTRATION	41
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Stakeholder feedback assists the institution in making significant progress in the right direction. Stakeholders feedback is gathered on a periodic basis to ensure that the institutions stated goals are being met. Students are given Teacher Assessment questionnaires, which collect feedback about the teachers performance (punctuality, presentation skills, and subject expertise). This anonymous feedback is given to the teacher so that they can make adjustments to their methods depending on what the students have to say. As a part of the feedback process, students submit comments to the academic monitoring committee, which reviews them. At the end of each academic year, students are asked to register their feedback to their departments. Parent feedback is solicited during PTA meetings. The Alumni feedback is also gathered as it plays a pivotal role in the future of the institution. The feedback from alumni regarding the services provided and amenities provided rendered to them by the institution is collected through the Alumni Get-Togethers hosted by various departments. When the IQAC convene to hear from the members, the feedback from the Alumni and PTA is discussed. The Parents Teachers Associations executive council also reviews parent feedback. These recommendations are brought to the attention of the college council, which then decides how to proceed.

Accordingly, they mobilise financial help for constructing the college and the college hostels essential infrastructure.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARABIC	44	2296	44
BBA	FINANCE	50	6186	50
MSc	PHYSICS	12	706	12
MSc	MATHEMATICS	20	519	20
MA	ARABIC	20	207	20
MA	ENGLISH	20	1025	20
MCom	FINANCE	20	1215	20
BSc	CHEMISTRY	24	2174	24
BSc	MATHEMATICS	36	1580	36
BSc	PHYSICS	36	2137	36
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	678	195	5	34	34

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
39	39	125	8	8	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has an excellent mentorship system with the mission of fostering positive relationships between faculty and students as well as preserving a congenial academic environment in the campus. Mentoring is carried out on two levels: for all students as a whole, and for specific student groups. The first type of mentorship is provided to all students enrolled on campus and is done through tutorial programmes. A tutor is assigned to each class and he/she oversees the pupils overall development of his/her class. Tutoring includes meeting the students personally, on a regular basis and inspiring them to make academic progress. Aside from that, they encourage and motivate students to take part in extracurricular activities such as clubs and associations. PTA

meetings allow tutors to stay in touch with students parents and develop a deeper understanding of their children. Parents learn about the challenges their children are facing during this meeting, which helps them provide greater assistance for their children. In addition to this general mentoring, state government-sponsored programmes including Scholar Support Programme(SSP), Walk with the Scholar(WWS) and ASAP provide specialised mentoring services. In addition to this general mentoring, state government-sponsored programmes including Scholar Support Programme(SSP), Walk with the Scholar(WWS) and ASAP provide specialised mentoring services. The Scholar Support Program (SSP) was created to assist students who have struggled academically. Students are chosen by tutors from each class, and those who are selected for this programme receive additional lectures and hands-on sessions as a result. Special coachings, question banks, and study resources are supplied to them in order to help them do better in the exams. Furthermore, professionals from outside the school are recruited to help with this project. Students that graduate from the Scholar Programme will be well-prepared for further study at prestigious academic institutions, as well as obtaining excellent careers. Selected students from each class receive external and internal mentoring as part of this programme. This involves activities such as introducing to high-quality academic institutions of the country, conducting orientation workshops to help students prepare for entrance exams, and offering classes on new job opportunities. As part of the external mentoring programme, experts from various fields are invited to the college and interact with the students on select subjects. Additionally, teacher mentors selected from the college provide internal mentorship. The colleges Additional Skill Acquisition Program (ASAP) is the third specific mentoring project in the college. ASAP offers specialised training to a small group of students in the fields of communication, information technology, and other relevant fields of business and industry. The college council keeps a vigil on all of the mentorship programmes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
873	39	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	38	7	7	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Mohammed K	Associate Professor	Guideship from University of Calicut
2019	Dr. Abdul Raheem M.K	Assistant Professor	Guideship from University of Calicut
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	CUPGPHY	4	20/03/2020	09/10/2020
MA	CUPGMEG	4	20/03/2020	09/10/2020

MCom	CUPGMCM	4	20/03/2020	13/10/2020
MSc	CUPGMTH	4	20/03/2020	09/10/2020
MA	CUPGARA	4	20/03/2020	09/10/2020
BA	CUUGENG	6	20/03/2020	30/06/2020
BSc	CUUGPHY	6	20/03/2020	08/07/2020
BBA	CUUGBBA	6	20/03/2020	17/07/2020
BSc	CUUGCHE	6	20/03/2020	08/07/2020
BA	CUUGARA	6	20/03/2020	08/07/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For both UG and PG students, the college follows a CIE programme that follows the Universitys directions. Each semester, two internal examinations are held at the undergraduate level. Moreover, seminars, assignments, and attendance are taken into account when evaluating students performance. The four components of practical courses are the Record, Lab involvement, Test, and Attendance. Various departments of the college conduct two internal assessment tests, and the average of the two is taken to calculate scores. Students are notified well in advance of the assignment themes and the due dates, and their submissions are returned upon evaluation. The tutor in charge of a class is responsible for consolidating the internal grades and uploading them to the University. Students who fail to attend the C I E will be unable to pass the course. Each faculty member completes an internal evaluation, which is then submitted to the University online by their specific tutors. Students may file grievances regarding their internal scores. Students complaints about C I E are initially addressed at the Department level. If the matter is not resolved at the department level, an appeal may be made to the Principal. The Continuous Internal Evaluation System is an efficacious tool for monitoring pupils academic development.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As a Government affiliated institution, the College follows the examination pattern and schedule implemented by the University of Calicut. ? IQAC makes it sure that general academic calendar of the University of Calicut is followed in such a way that the internal examinations of the respective semesters are held in time. ? The college has separate committees to conduct internal and the university examinations.The College activities are in accordance with the Academic calendar prepared by IQAC from time to time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://ptmgc.ac.in/?page_id=269

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ENG	MA	ENGLISH	19	19	100

		LANGUAGE			
M COM	MCom	FINANCE	19	18	95
MSc	MSc	MATHEMATICS	20	19	95
MA	MA	ARABIC	20	17	85
BBA	BBA	FINANCE	40	38	95
PHY	BSc	PHYSICS	48	35	73
MAT	BSc	MATHEMATICS	46	36	78
ENG	BA	ENGLISH LANGUAGE	40	38	95
ARB	BA	ARABIC LANGUAGE	24	15	62
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 http://ptmgc.ac.in/wp-content/uploads/sites/117/2021/12/Survey-19-20-2.7.1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	Nill	Nill	Nill	Nill
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
TWO DAY NATIONAL SEMINAR ON TOPOLOGICAL STRUCTURES	MATHEMATICS	18/11/2019
THREE DAY NATIONAL SEMINAR CUM WORKSHOP ON RESEARCH METHODOLOGY IN COMMERCE AND MANAGEMENT	COMMERCE	06/11/2019
TWO DAY WORKSHOP ON QUANTUM MECHANICS	PHYSICS	04/12/2019
ONE WEEK WORKSHOP ON E Learning and MOOC IN ARABIC	ARABIC	21/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

NIL	Nill	Nill	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ARABIC	1	Nill
International	HINDI	1	Nill
International	MATHEMATICS	1	Nill
National	ENGLISH	2	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ARABIC	9
MATHEMATICS	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**2**	**42**	**Nill**	**Nill**
Presented papers	**2**	**6**	**Nill**	**Nill**
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
OZONE DAY CELEBRATION	**BHOOMITHRA SENA CLUB**	**1**	**35**
NATURE EDUCATION CAMP	**BHOOMITHRA SENA CLUB**	**3**	**40**
JOINED HANDS IN RESURRECTING KERALA	**BHOOMITHRA SENA CLUB**	**1**	**30**
HAPPY KID – ANGANVADI PAINTING	**NSS**	**2**	**80**
ENVIRONMENTAL DAY PROGRAMME	**NSS**	**2**	**90**
OLD AGE HOME VISIT	**NSS**	**2**	**90**
JAIVA KRISHI	**NSS**	**2**	**20**
POST FLOOD ACTIVITY CLEANING	**NSS AND MUNCIPALITY**	**2**	**18**
MENTAL HEALTH PROGRAMME DAY	**NSS AND JEEVANI**	**2**	**88**
BLOOD DONATION CAMP	**NSS**	**2**	**73**
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	**NIL**	**NIL**	**Nill**
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

POST FLOOD ACTIVITY CLEANING	NSS AND PERINTHALMANNA MUNICIPALITY	POST FLOOD CLEANING	2	10
ENVIRONMENTAL AWARNESS	BMSC AND KSCSTE, TVM	OZONE DAY	1	35
NATURE EDUCATION CAMP	BMSC AND KERALA FOREST DEPT	NATURE CAMP	3	40
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Knowledge Sharing	Resource and Knowledge Sharing, Col laborative teaching and learning	Government Arts and Science College, Kondotty	15/06/2019	15/06/2020	Students of Government College, Kondotty and PTM Government College, Per intalmanna
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NATIONAL DRIVING SCHOOL KASARAGOD	01/06/2019	ARABIC DOCUMENT TRANSLATION TO ENGLISH	2
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
24.23	23.03

4.1.2 – Details of augmentation in infrastructure facilities during the year	
Facilities	Existing or Newly Added
Laboratories	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
BOOK MAGIC	Partially	5.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38061	20951654	421	316283	38482	21267937
Reference Books	404	250707	Nill	Nill	404	250707
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	1	4	129	0	0	16	7	20	0
Added	0	0	0	0	0	0	0	0	0

Total	1	4	129	0	0	16	7	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
9.43	**9.33**	**14.8**	**13.7**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is blessed with a large infrastructure and for assuring efficient utilisation and timely repair of the numerous infrastructures on campus, the college has developed a mechanism over the years. The Principal, the IQAC Coordinator, the Office Superintendent, and senior faculty members constitute a subcommittee that oversees the maintenance and the renovation of the infrastructure. The committee meets on a regular basis. The college has established clear policies and procedures for the maintenance and use of its facilities. The planning committee keeps an eye on the infrastructure and makes recommendations for improvements. Purchases are made in accordance with the purchasing committees decisions while adhering to the purchase guidelines and maintaining openness and economy. This is accomplished by rigorously adhering to the state procurement manual and financial laws. Tendering is used to ensure that procurements are completed quickly, efficiently, and with transparency. The amenities are distributed and maintained prudently through the coordinated operation of all departments under the direction of several committees. The Directorate of Collegiate Education allocates funds for the maintenance of the college s infrastructure to the college s plan fund. In addition to that, donations are raised by the PTA in this regard. Technical control of the works is delegated to the State Public Works Department. The relevant departments keep and maintain lab accessories and equipment, and the supporting staff of the institution performs timely repairs. PTA is responsible for emergency maintenance. NSS is responsible for campus cleanliness and beautification, while Bhoomitra Sena maintains the colleges gardens on a regular basis. A college beautification committee is in charge of overseeing the colleges overall beautifying efforts. The computer lab at the college is well-maintained, thanks to the generous financial aid from the College Development Council and PTA. A library committee, chaired by the college librarian, is dedicated to improving and updating the current library facilities. The effort of faculty members and students contributes significantly to the librarys improvement. The colleges gymnasium is maintained with the assistance of staff and students. Each year, equipments for athletics are acquired using the sports fee collected from students upon admission. Moreover, the state government contributes significantly to this cause. There is also an excellent annual audit system in place to inspect the colleges furniture, lab equipment, ICT tools, and other goods. This occurs at the conclusion of each school year. The

hostel committee is responsible for monitoring the hostels facilities. The institution solicits help from alumni organisations and community representatives in order to further the colleges overall development. The Auditorium, Seminar Room, and Conference Hall are frequently used for academic and artistic programming. Each of these committees is chaired by a faculty member who is responsible for its operation throughout the academic year. Additionally, committees are formed to enhance the efficiency of the Canteen, Hostel, and college facilities. Regular maintenance is performed on the water purification plant, sanitary pad vending devices, and incinerators.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Day Endowments	11	13500
Financial Support from Other Sources			
a) National	SCHOLARSHIPS	170	808000
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
WALK WITH A SCHOLAR	22/06/2019	90	DCE
SCHOLAR SUPPORT PROGRAMME	22/06/2019	130	DCE
JEEVANI	05/08/2019	850	DCE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Commerce	20	20	5	5
2020	Arabic	15	15	4	4
2020	English	18	18	3	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

			redressal
1	1		15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	8	PG	MATHEMATICS	UNIVERSITY OF CALICUT	PROFESSIONAL COURSES
2019	2	PG	COMMERCE	UNIVERSITY OF CALICUT	PROFESSIONAL COURSES
2019	11	UG	BBA	UNIVERSITY OF CALICUT	PG AND BEd COURSES
2019	5	UG	MATHEMATICS	UNIVERSITY OF CALICUT	PG AND BEd COURSES
2019	9	UG	PHYSICS	UNIVERSITY OF CALICUT	PG AND BEd COURSES
2019	7	UG	ENGLISH	UNIVERSITY OF CALICUT	PG AND BEd COURSES
2019	1	UG	CHEMISTRY	UNIVERSITY OF CALICUT	PG
2019	7	UG	ARABIC	UNIVERSITY OF CALICUT	PG AND BEd COURSE
2019	3	PG	PHYSICS	UNIVERSITY OF CALICUT	BEd COURSES
2019	1	PG	ARABIC	UNIVERSITY OF CALICUT	BEd COURSES
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	24
SET	1
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli	College	50
Management Meet	college	80
Food fest	College	120
Sports Meet	College	60
Aatam Dance Fest	College	100
Mehandi Fest	college	75
Choice of PTM	college	75
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students play an important role in our college because they are one of the most important stakeholders in an academic institution. Students are represented in the colleges many academic and administrative groups. Important student-related decisions are made by the authority in conjunction with student representatives. The college has a Student Union that is democratically chosen each year through union elections. The Unions office bearers represent the whole student body at the college. Chairman, Vice Chairman, Secretary, Joint Secretary, University Union Councilors, Secretary of Fine Arts, Chief student editor of the college magazine, General Captain of sports and games, Secretaries of various Associations, and class representatives in UG and PG courses make up the student council. Women are represented in the council by reserving two vice chairman and joint secretary seats for women. The two University Union Council leaders are the representatives of the institution in the University to which it is affiliated. The student union is involved in all of the colleges curricular and co-curricular activities. It is in charge of organising College Day, Arts Day, and Sports Day each year in collaboration with the relevant teachers-in-charge. In addition, the Student Union celebrates important festivals and commemorates significant national and international days. In zonal and inter-zone competitions, it is the student union that leads the students. The Department Associations, led by Association Secretaries, organise a variety of events, including Association Day. The college magazine is prepared under the supervision of the college councils magazine editor. It provides students with a place to practise their literary and writing talents. The Student Council is extremely important since it serves as a communication conduit between students, educators, and administration. To maintain a better academic atmosphere in the college, the college council and disciplinary committee routinely communicate with the student council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

PTM Govt College Alumini association (Reg No: MPM/CA/809/2016) was formed in 2016 as per the rules and regulations of Societies Registration Act XXI-1860. The institution has got unwavering support of the colleges alumni association. The college boasts a promising alumni group that encompasses people from various walks of life. They contribute to the colleges overall well-being by offering financial and emotional support. Apart from the departmental alumni clubs, the college has a general alumni group for all alumni members. They gather annually, and the meeting elects the officers. Each department has an alumni committee that is chaired by the department director. The college owes a great deal to the useful feedback of alumni members, which is efficiently channelled to improve the colleges operation and development. They contribute to the enhancement of the institutions infrastructure, the conduct of various activities, and the overall development of the college. Numerous distinguished alumni are invited to stimulate our pupils with scholarly discussions and inspirational presentations. The alumni conduct a variety of charitable activities in support of which financial assistance is provided to the colleges neediest pupils. This year, the alumni awarded an endowment prize of Rs 1500 and Rs 1000 to the institutions UG and PG Merit Day winners, respectively. Additionally, they held four working committee meetings during the school year. Books, uniforms, tuition, scholarships, placement training, and a variety of other student assistance programmes are provided to assist economically disadvantaged students.

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

A water purifier was installed in front of library block by the 1995-97 Pre Degree batch alumni on 09/05/2020. The Arabic department conducted an alumni meet on 08/02/2020, and distributed endowments for top scorers in PG and UG in Arabic.Scholarships for economically weaker students. The Get-together of 1995-97 pre degree batch took place in the college auditorium on 05/01/2020. On the Merit Day, Endowments of Rs 1500 and 1000 were awarded to the PG and U.G Toppers respectively. A memento was presented to Mrs Sabeeha by the 1988-90 Pre degree batch for having the Second rank in B.sc mathematics, University of Calicut. Two executive committee meetings were also convened during the year.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institutions efficient operation is characterised by two key features – decentralisation and participatory management. All of the colleges key initiatives are debated among the stakeholders, and decisions are reached with unanimous agreement. Various committees govern the colleges various curricular and extracurricular activities. The college council, which consists of the Principal, department heads, the superintendent of the college office, the IQAC coordinator, RUSA coordinator, and members of various associations, is the first and primary authority. The body is made more democratic by the addition of two or three staff members who are elected by vote from among the faculty members. The council assists the Principal in making crucial decisions about

the colleges management. The council makes decisions on everything from the supervision of the college canteen to the proposing of new courses at the college. The council distributes funding among the many departments after discussing the specific needs of each department. The council also examines the colleges overall academic atmosphere and takes the appropriate adjustments to encourage high-quality learning and teaching. Before the councils decisions are implemented, they will be presented to the entire staff for approval, with faculty members having the opportunity to express their disapproval or consent. Different committees are entrusted with various roles and obligations on the college campus, and the coordinators of the committees are appointed by the college council. Rotational nominations are made for committee coordinators. They have the ability to provide suggestions about how to better their particular sectors. With the approval of the college council, these recommendations will be executed. The committees cover everything from beauty to purchasing and planning. These committees enable the colleges development, and the institution as a whole assures a democratic allocation of power. Some of these committees include students as well. The Students Union, under the direction of the Staff Advisor, administers the colleges literary and cultural activities. The planning committee gathers information from several departments on the academic and infrastructure needs for the upcoming academic year and takes its own judgments in consultation with the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college provides six undergraduate, five graduate, and two research programmes. According to the Universitys policies, admission to these courses is made through a transparent merit-based process. At the college level, admissions are supervised by a college admissions committee. The University has implemented an online single window admissions system for undergraduate and graduate programmes. Students may approach the institution only after their seats have been assigned. The college has a special provision to admit candidates who excel in sports and games and these admissions are made based on their track record. Additionally, seats have been reserved for students from Lakshadweep. They are admitted upon the Lakshadweep Administrations recommendation. The college makes a painstaking effort during the admission process so as to adhere to the principles of social and economic justice. Admissions committees give special consideration to students from underprivileged sections of society. The committee hears appeals

	about admission procedures, and the university hears the ultimate appeal. Admissions are performed in an environment that is extremely student-friendly.
Industry Interaction / Collaboration	The institution invites industry experts to give presentations on a regular basis as a strategy to promote industrial engagement. Placement drives are highly advised for students. Students have the opportunity to meet with industry professionals while on the study tour.
Human Resource Management	As a government college, the Government of Kerala appoints teaching and non-teaching personnel through a written test followed by an interview conducted by the Kerala Public Service Commission. Each year, vacant teaching positions are filled by recruiting guest lecturers based on their performance in an interview conducted by institution specialists. To increase their quality, teachers attend several workshops in addition to in-service courses such as orientation and refresher courses and other faculty development programmes. The Institute of Management in Government provides short-term training to all newly recruited teaching and non-teaching professionals. Faculty members may decide to participate in Faculty Improvement Programs to enhance their involvement in research activities. Each year, the departments host national and international seminars, workshops, presentations, and other training events.
Library, ICT and Physical Infrastructure / Instrumentation	The general library has a collection of 39000 books. New books, journals, e-journals are added to the library regularly to enrich the knowledge base. The libraries that function at the department level were merged with the General library. The library can accommodate a total of 200 students at any given time and is spread over 4000 sq.mts. The entire library is under CCTV surveillance. The college has effectively implemented an ICT based teaching and learning process. A room is earmarked for Inflibnet facilities and teachers have been given individual user id and password. SMART classrooms are attached to each department. The science departments are in possession

	of modern equipment in the laboratories. The computer centre and the gymnasium are well maintained.
Research and Development	The college encourages faculty and students to engage in significant research initiatives. Each programme concludes with a research project for students in the final semester. As a result, students are allowed to pursue academically significant study topics. A Research Committee oversees the research operations. Faculty members are encouraged to participate in UGC-funded research projects. Additionally, research efforts such as publications and conference presentations are highly valued. Two of our departments are research departments, which hold seminars and workshops on a regular basis with the mission of promoting research.
Curriculum Development	As a university-affiliated college, we follow the University of Calicuts curriculum. The college, under the auspices of an academic monitoring committee, is responsible for the curriculums effective implementation. Along with our instructors classes, we invite specialists from other universities to give guest lectures, seminars, and workshops. Furthermore, the students are encouraged to enrol in various certificate programmes.
Teaching and Learning	The institution strives to improve academic standards by conducting periodic reviews under the supervision of a college-level academic monitoring committee. The staff club identified and felicitated students with exceptional academic achievements and awarded them with cash incentives and merit certificates. Students who could not perform well were assisted through initiatives such as the Scholar Support Program and the Tutorial system. Moreover, our professors were encouraged to enroll in faculty development courses, in-service training, and workshops to keep in sync with the latest developments in their disciplines.
Examination and Evaluation	The college has been using the Choice Based Credit and Semester System (CBCSS) for UG and PG courses, since its implementation by the University. Internal assessment, seminars, and

other presentations are used at the college level to conduct internal evaluations. The University conducts and monitors the written examinations used for the external evaluation. To keep up with university reforms, the colleges internal evaluation system is periodically updated. Continuous Assessment (CA) and End-of-Semester Evaluation (ESE) information sessions were provided to pupils at the start of the school year (ESE). First-year students were also offered an orientation workshop to help them acclimatize with the curriculum and evaluation methods. Students are informed of university announcements and directions on a regular basis. Internal evaluation of UG and PG programmes is carried out in Continuous Assessment (CA) using attendance, assignments, seminars, and internal examinations. The answer scripts are evaluated within the stipulated time after the internal examinations are completed, and the results are sent to the pupils. Slow learners were given remedial tutoring to assist them to catch up in class. In awarding internal marks, the faculty also addresses the concerns of the students. The University administers the final exams at the end of each semester.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	E-governance has been effectuated in areas such as student admission and financial and accounting management as well as planning, development, and administration. The colleges personnel administration is carried out using SPARK and the Digital Document File System (DDFS) software. The service information of the personnel are processed in SPARK, including their salaries and sanctioned leave. The DDFS software makes it possible to communicate digitally with the DCE during administration. The use of this platform speeds up and streamlines communication across colleges.
Planning and Development	The colleges planning and development processes make use of electronic governance systems. The colleges plans are created via internet platforms. Infrastructure development projects are

	procured via the E tendering method. Contractors can register for the tender process online and participate in it. Payments for the colleges work are coordinated using the BIMS programme (Bill Implementation Management System). Payments are made directly to beneficiary accounts via BIMS. Decisions about developmental projects are made following discussions among teachers via a Whatsapp group in which all faculty participants are asked to voice their opinions openly.
Finance and Accounts	In areas such as planning, development, administration, financial management, and student admissions and assistance, e-governance is being adopted.
Student Admission and Support	All admission procedures, including fee payment, application for various programmes, assignment to various programmes, and admission to the college, are conducted via ICT-enabled methods. The students support module aids in the integration of all student information, such as mentorship, remedial coaching, competitive exams, higher education, scholarships, and so on. Department-based Whatsapp groups are formed for internal student monitoring and to facilitate better and faster contact with students.
Examination	Students register for university examinations online through the universitys web portal. A lot of students use the departmental services to pay for their exam fees. Exam hall tickets are provided and made available for download after registration is completed. Departments upload to the University, the internal marks and the student attendance and progress reports (APCs). The college office keeps tabs on this as well.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Career Advancement Scheme(CAS)	Nill	13/08/2019	14/08/2019	15	Nill
2019	Seminar on Research Methodology	Nill	23/10/2020	23/10/2020	30	Nill
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	17/07/2019	02/08/2019	14
Refresher Course	1	12/09/2019	25/09/2019	14
Refresher Course	1	18/10/2019	31/10/2019	14
Refresher Course	2	02/12/2019	14/12/2019	14
Refresher Course	1	18/03/2020	02/04/2020	14
Refresher Course	1	18/04/2020	02/05/2020	14
Orientation Course	1	10/10/2019	30/10/2019	21
Short term Course	1	26/08/2019	01/09/2019	06
Short term Course	6	21/10/2019	26/10/2019	06
Short term Course	1	06/02/2020	13/02/2020	07
		View File		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

8	8	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The Kerala government runs welfare plans for permanent teaching personnel, such as the Group Accident Insurance Scheme GPF and the SLI. Wage advance is available to temporary teachers in the event of an unexpected delay in salary payment.	Welfare plans such as Group Accident Insurance Scheme, GPF and SLI are run by the Kerala government for permanent non-teaching workers. In the event of an inadvertent delay in salary payment, a salary advance provision is available for temperory non-teaching staff.	The Government of Kerala offers various welfare programmes and scholatships. There are scholarships for minorities (OBC and others), SC/ST scholarships, scholarship for differently-abled studentsstipends and various other scholarships. In addition to that the institution offers Alumni scholarship, PTA scholarships. We also conduct tutorial classes,remedial coaching etc.A Career guidance cell is also functioning in our institution.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All financial transactions of the college are very transparent and subject to both internal and external audit. As it is a government college its accounts are audited by an internal audit team from the Directorate of Collegiate Education, at regular intervals. External audit is done by the audit wing of Accountant General (AE). Moreover, accounts of various projects funded by UGC , Funds provided under New Initiatives programs like Walk With Scholar (WWS), Scholar Support Programme (SSP) and Additional Skill Acquisition Programme (ASAP)and also the annual accounts of Parent and Teachers Association are audited by Chartered Accountant. Audit objections, if any, raised in the report are clarified/corrected/rectified in due course and measures are taken to prevent the recurrence of same in future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	N.A

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	Nill	Yes	ACADEMIC MONITORING COMMITTEE
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The major shares of the fund collected under the auspices of PTA is utilised for 1. Supporting maintenance of general infrastructure 2. Providing student endowments and financial assistance to the needy. 3. Financial support for participation in cultural and sports events.

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on MIS for the administrative staff 2. Training programmes are provided to our support staff at IMG Trivandrum on a regular basis as part of skill updating. 3. Soft Skills training programme for the support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. In order to promote Research activities in Arabic Language and Literature, adequate number of computers with internet facility were requested from MLA Fund. 2. Requests submitted to Government for sanctioning of New Generation courses. 3.Updated Learning Management System (LMS)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Gender Equality	10/07/2019	10/07/2019	10/07/2019	70
2019	Workshop on E -Learning	30/10/2019	30/10/2019	30/10/2019	40
2020	Workshop on Tax Management	06/01/2020	06/01/2020	06/01/2020	40
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Training programme on	23/10/2019	24/12/2021	100	Nill

Self Defence for women					

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Due to the college location being on a hilltop with abundant natural diversity, one of the institutions primary missions is to promote environmental consciousness. Instilling a culture of sustainable development is another of the institutions missions. To fulfil this purpose of maximizing environmental awareness among the academic community and the general public, the college has established a comprehensive action plan. Topics directly related to the environment are incorporated into the curriculum of the majority of the colleges graduate and postgraduate programmes. Additionally, seminars/discussions/debates on environmental issues are held on a regular basis on behalf of the colleges numerous organisations. The university strives toward the same goal and has implemented environmentally friendly procedures on campus in response to the global need for awareness and action. The college has been designated as a Green Campus. The colleges master plan is based on the concepts of a green campus. The student and faculty community is committed to the campuss biodiversity preservation. There is a student organisation called the Bhoomitra Sena that serves as a focal point for promoting environment-friendly behaviours on campus. They host debates and also organise initiatives such as the preservation of the campuss green space. The college operates an efficient waste management system on campus. It has implemented a zero plastic policy. We have set up booths in front of both of the colleges buildings to collect biodegradable and non-biodegradable wastes separately and then treat them. The Nature club takes the lead in planning these events. Steps are being taken to reduce carbon footprints. On-campus, the usage of flex boards and banners is absolutely forbidden. The college supports the use of digital forms for official forms and records submission. Student profiles are saved online, and the admissions process is paperless. Students are urged to submit assignments via email or whats up. Furthermore, study materials are shared via whats app/email. Tree saplings are collected and handed to the local community and school children with the assistance of the State Forestry Department and other non-governmental organisations.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	20
Ramp/Rails	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	09/09/2019	2	Post Flood Relief and Rehabilitation	Collection of food and other emergency materials	100

2019	Nill	1	11/11/2019	1	Blood donation	Blood Scarcity in Govt Hospital	50
2019	Nill	1	05/06/2019	1	Reforestation	Create an awareness about environment	35
2019	Nill	1	02/10/2019	2	Shuchtwa Varam	Cleanliness	80
2019	Nill	1	15/12/2019	1	Anti Plastic Campaign	An Awareness on the detrimental effects of plastics	50

for the flood

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
DCE Handbook	04/06/2019	The DCE handbook offers a comprehensive code of professional ethics and procedures applicable to all college stakeholders. It facilitates de-mystification and transparency, both of which contribute to effective governance. This is also utilised as a reference document by stakeholders when dealing with issues relating to the institutions administration. The handbook is provided to stakeholders, and the organizations practises adhere completely to the ethical framework.
Handbook for students	03/06/2019	At the time of admission, students are given a handbook that contains the students code of behaviour, and they sign an undertaking. The college has a robust system in place to monitor compliance with

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day Observation	21/06/2019	21/06/2019	100
Anti Drug Day	26/06/2019	26/06/2019	100
Independence Day Celebration	15/08/2019	15/08/2019	100
Shuchitwa Vaaram (Cleanliness Week)	02/10/2019	02/10/2019	120
Kerala Piravi Day	01/11/2019	01/11/2019	100
Blood donation camp under NSS unit	14/11/2019	14/11/2019	50
AIDS awareness programme	01/12/2019	01/12/2019	60
Republic Day	26/01/2020	26/01/2020	50
Mental Health and Well Being	06/02/2020	06/02/2020	180
INTERNATIONAL WOMENS DAY CELEBRATION	08/03/2020	08/03/2020	200

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i. Installed Waste bins in various parts of the college to manage organic and inorganic wastes. ii. Pen Booths have been kept in different locations of the college to deposit unused pens. iii. Anti -Plastic Campaigns organised iv. Workshop on Plastic Free Campus and Garbage Free Kerala v. Promote usage of Cloth Bags in the Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

As an educational institution operating in a rural location, the college undertakes numerous projects for the benefit of all stakeholders, including instilling social and moral values in students. Three of our best actions are listed below as best practices: 1. Hair Donation Camp. 2. Blood Donation Camp 3. "A Shelter a Year" Programme . 1. Hair Donation Campaign As a means of raising awareness and encouraging individuals to donate their healthy hair for a good cause for someone who is badly in need and to make them feel complete from the inside out, the institution came with a hair donation campaign. For people who wish to make a difference in society, this was a unique humanitarian initiative. Objectives: It aims to boost the confidence of those diagnosed with cancer to step forward and avail treatment without inhibition. It helps to create awareness on cancer and the effect of chemotherapy and radiation on human body It inculcates in students a philanthropic attitude and extends support to the cancer patients. Context: Hair is a significant component of our

appearance and how we present ourselves to others. Hair is valuable, and it becomes even more valuable when it is lost suddenly due to medical reasons. Hair loss is the most unpleasant and traumatic side effect of chemotherapy and radiation treatment for cancer patients. Patients who are already suffering from physical and emotional difficulties may find this influence on their look to be a further setback. Patients lose their sense of identity, self-esteem, and morale. It is in this context that hair donation becomes a good practice especially amidst youngsters. The practice: The NSS unit of the institution in collaboration with Hair and Blood Donors Association Perinthalmanna organized a camp to donate hair for the needy. The donors were given instructions prior to the day the hair was being donated. Discussions and talks were conducted to raise the level of awareness regarding the hair donation and the adverse effects of radiation on cancer patients. More students were thus encouraged to donate hair and those who donated were honoured with a token of gratitude. Thus, the practice was highly appreciated as it helps a lot in improving the morale of the people who had lost their hair due to treatment. Evidence of Success: The camp was very successful and appreciated by all. The organizers were overwhelmed by the participation of the students. Cancer survivors are winners against all odds and the campaigners were glad to bring a smile to those winners in life, through this initiative. Wigs were made out of the hair donated by our students and were handed to the patients for free. The student's enthusiasm motivates the institution to organize many programs like this. Problems Encountered and Resources Required: As this programme was first of its kind conducted by the institution, some unexpected problems were encountered. Although measures were taken to donate good quality hair, many students' willingness prompted the organizers to relax the quality measures taken for hair donation. So it has been suggested to the organizers that prior registration should be made mandatory for donating hair. 2. Blood Donation Human blood is a necessary component of human life for which there is no alternative. The foundation for a safe and adequate supply of blood and blood products is voluntary blood donors. Voluntary, non-remunerated blood donors from low-risk demographies are the safest blood donors. The goal of a blood donation camp is to find a suitable donor whose blood is safe for recipients and who will not be harmed in any way by donating blood. Only volunteer blood donors can contribute to keeping a sufficient supply of blood on hand to save the lives of those in need. They are also a reliable source of safe blood. Objectives of the Practice: 1. Raise awareness among all the stakeholders that individuals can save lives 3. Encourage people to give blood freely and without remuneration, as well as assist the running of safe and dependable blood services. 4. Identify the blood groups of the students and start a blood donation directory. The Context: Blood donors save lives and more donors are desperately needed. The NSS Unit supports voluntary blood donation without compensation. Regular donors constitute the foundation of a safe and long-term blood product distribution system, ensuring that blood is available to those who need it. A reliable and safe blood donor system is critical for health services. A patient always has the right to believe that the donation of blood, testing and processing of blood as well as the production and distribution of blood products has been carried out professionally. The Practice: The institution organises blood donation and blood grouping for all stakeholders through its NSS Unit. Blood donation camps are held on campus by the NSS unit in collaboration with the blood banks. With prior consent, blood banks are asked throughout the year to organise the camp. They will offer all necessary facilities for the camps organisation, as well as juice and fruits for the donors. Aside from that, the institution feeds all of the donors and staff. In the camp, the maximum number of students will get their grouping and those who are fit to donate blood will voluntarily donate blood. In the camp, around 80 to 100 students donated their blood, thereby assisting in the survival of many lives. Evidence of Success: The camp was very successful and appreciated by all

the stakeholders including blood banks. The blood banks never went with even a single empty pocket which shows the success of the program. The student's enthusiasm motivates the institution to organize many programs like this. Problems Encountered and Resources Required: Because of the overwhelming response of the students, there was a shortage of pockets to collect the blood. Thus, many of the students were unable to donate blood and were disappointed. To enhance the number of blood donations, the blood bank must carry more pockets. They must also make the required provisions for large-scale blood grouping. 3. A Shelter a Year A Shelter a Year is an initiative by the institution to provide shelter to landless and homeless people in Kerala. As the college is located in an economically backward area, there are many economically poor families who cannot realise their long cherished dream of having a house. Realizing the need to help them, the college NSS Unit decided to undertake an initiative of constructing at least a house every year, and handing it over to the most deserving family. Objectives 1. To build the youth with the mind and spirit to serve the society and work for the social upliftment of the down-trodden masses of our nation as a movement. 2. To create awareness among the surrounding society about the social responsibility and necessity of helping others. 3. To inculcate values like social commitment, empathy and dignity for physical labour in our students. Context: Inspired by the Pradhan Mantri Awas Yojna concept, the institution and its NSS Unit decided to construct a home for the needy by identifying the ones in the locality who were deprived of shelters. With the help of the local community, a preliminary enquiry was conducted by the NSS unit to understand the gravity of this issue. Practice: NSS unit identifies the most deserving family by communicating with the college community, peoples' representatives and the local community. Alternatively, individuals/representatives of the people, such as ward/block members, may submit written requests to be included in the project at the start of each academic year. Members of the NSS and representatives from students and faculty pay a visit to the family in question to verify their claim to the residence. This initiative is actively supported by the college community and volunteer organisations from the surrounding community. The Building Process and Resources: There are several NSS jobs that can be done by volunteers but for a given task, skilled personnel are employed. Members of the local clubs are urged to lend a hand in the form of physical labour. The NSS volunteers are in charge of raising the necessary funds. Sponsors are contacted with monetary or material donations. Public spaces, such as bus stations, are also used for the collection. The college community also contributes to the projects materialization.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://ptmgc.ac.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

With its inclusive and sustainable approach, PTM Government College has worked for numerous years to improve and provide the greatest model of education. The vision of PTM Government College is to aspire for the educational advancement, economic development and welfare of society through excellence in its activities. Students are continually inspired by the institution, which provides a platform for the development of methodological skills, transdisciplinary schemes, and ethical and human values. The institution is dedicated to providing underprivileged and marginalised persons, particularly women, with the best possible educational possibilities. The institute strives to achieve the aim through providing value-added education and conducting

multidisciplinary research. The college offers a functioning Counseling Center and Women Empowerment Cell to provide emotional and psychological support to the student population, especially female students. The major goal of these forums is to raise student awareness of the importance of higher education and to provide emotional support to help them achieve their goals. Under the Women Empowerment cell, numerous seminars and workshops for female students have been held. They are educated about their rights and responsibilities as women, as well as provided instructions on how to ensure the safety of women and their families. Self-employment training is available as well. Counselling, as well as stress management and self-defence lessons, are provided to the students. Individual counselling is also provided for students who require specific attention. We have a special counselling cell called JEEVANI that is dedicated to this purpose. In the previous five years, as a result of these initiatives, pupils grades have improved significantly. The college plans to continue focusing on more participatory programmes that benefit the student community while adhering to the Beti Bachao Beti Padao principle.

Provide the weblink of the institution
http://ptmgc.ac.in/

8.Future Plans of Actions for Next Academic Year

The college is in its march towards becoming a centre of excellence providing best education for the people of our locality .In this connection we propose to have the following innovative programmes and practices for the next academic year A series of student -oriented programmes are on the can be initiated in the campus in the coming academic year 1. Skill development programmes can be introduced with the purpose of equipping the students with required skills to meet the needs of the future 2. Various career guidance programmes will be convened so that students will be familiar with the needs of evolving job market and hence they can better be prepared to land good job opportunities 3. Orientation programmes introducing the prominent academic institutions for higher studies will be conducted under the banner of career guidance cell and special training for entrance examinations to higher courses will also be conducted 4. Personality Development programmes for students will organised to promote their confidence, enthusiasm, communication skills, leadership skill, and goal setting skills with special focus on the all-round development of students. 5. In order to cater the growing demands of students, facilities in hostels are to be upgraded 6. Modernisation of existing library by addition of new collection of books and journals and also with digitalization. Library is to be converted as a knowledge hub by providing necessary physical and academic infrastructures 7. Diversion of academic flexibility in to more goal orientation such as ICT teaching and learning from the bottom level 8. The research activities of the academic community will be promoted by improving research infrastructure in the library. Training will be given in research report writing, anti plagiarism software etc. Teachers will be promoted to undertake minor and major projects. Collaborative programmes of research departments will be promoted 9. Teachers will be encouraged to make better use of e-learning facilities and to make the students familiar with online teaching and learning. 10. The academic ambience is to be made more vibrant with intellectual debates and deliberations. To achieve this goal, national and international seminars, workshops and series of lectures are planned 11. There is also plan to improve the beautification work of the college.